

COMMISSIONERS' DECISION MAKING MEETING

Wednesday, 9 September 2015 at 6.30 p.m.
C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London,
E14 2BG

The meeting is open to the public to attend.

Members:

Sir Ken Knight (Chair)	(Commissioner)
Chris Allison (Member)	(Commissioner)
Max Caller (Member)	(Commissioner)
Alan Wood (Member)	(Commissioner)

Public Information:

The public are welcome to attend these meetings.

Contact for further enquiries:

Antonella Burgio, Democratic Services,
1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG
Tel: 020 7364 4881
E-mail: antonella.burgio@towerhamlets.gov.uk
Web: <http://www.towerhamlets.gov.uk/committee>

Scan this code
for an
electronic
agenda:



Public Information

Attendance at meetings.

The public are welcome to attend the Commissioners decision making meetings. However seating is limited and offered on a first come first served basis.

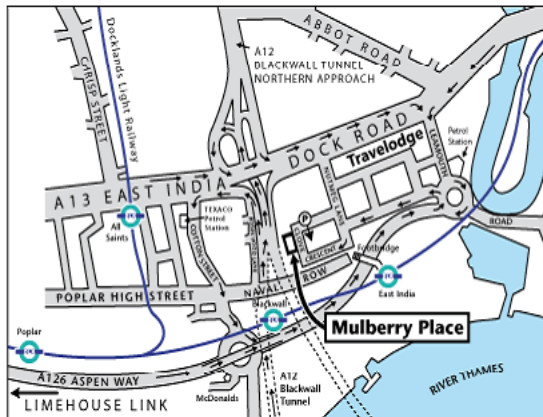
Audio/Visual recording of meetings.

Should you wish to film the meeting, please contact the Committee Officer shown on the agenda front page.

Mobile telephones

Please switch your mobile telephone on to silent mode whilst in the meeting.

Access information for the Town Hall, Mulberry Place.



Bus: Routes: 15, 277, 108, D6, D7, D8 all stop near the Town Hall.

Docklands Light Railway: Nearest stations are East India: Head across the bridge and then through the complex to the Town Hall, Mulberry Place
Blackwall station: Across the bus station then turn right to the back of the Town Hall complex, through the gates and archway to the Town Hall.

Tube: The closest tube stations are Canning Town and Canary Wharf.

Car Parking: There is limited visitor pay and display parking at the Town Hall (free from 6pm)

If you are viewing this on line:(http://www.towerhamlets.gov.uk/content_pages/contact_us.aspx)

Meeting access/special requirements.

The Town Hall is accessible to people with special needs. There are accessible toilets, lifts to venues. Disabled parking bays and an induction loop system for people with hearing difficulties are available. Documents can be made available in large print, Braille or audio version. For further information, contact the Officers shown on the front of the agenda.

Fire alarm

If the fire alarm sounds please leave the building immediately by the nearest available fire exit without deviating to collect belongings. Fire wardens will direct you to the exits and fire assembly point. If you are unable to use the stairs, a member of staff will direct you to a safe area. The meeting will reconvene if it is safe to do so, or else it will stand adjourned.

Electronic agendas reports, minutes and film recordings.

Copies of agendas, reports and minutes for council meetings and links to filmed webcasts can also be found on our website from day of publication.

To access this, click www.towerhamlets.gov.uk/committee and search for the relevant committee and meeting date.

Agendas are available at the Town Hall, Libraries, Idea Centres and One Stop Shops and on the Mod.Gov, iPad and Android apps.



QR code for smart phone users

A Guide to Commissioner Decision Making

Commissioner Decision Making at Tower Hamlets

As directed by the Secretary of State for Communities and Local Government, the above Commissioners have been directed to take decision making responsibility for specific areas of work. These include examples such as the disposal of properties, awarding of grants and certain officer employment functions. This decision making body has been set up to enable the Commissioners to take their decisions in public in a similar manner to existing processes.

Key Decisions

Executive decisions are all decisions that are not specifically reserved for other bodies (such as Development or Licensing Committees). Most, but not all, of the decisions to be taken by the Commissioners are Executive decisions. Certain important Executive decisions are classified as **Key Decisions**.

The constitution describes Key Decisions as an executive decision which is likely

- a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the borough.

Upcoming Key Decisions are published on the website on the 'Forthcoming Decisions' page through www.towerhamlets.gov.uk/committee. The Commissioners have chosen to broadly follow the Council's definition in classifying their determinations.

Published Decisions

After the meeting, any decisions taken will be published on the Council's website.

- The decisions for this meeting will be published on: **Monday, 14 September 2015**

LONDON BOROUGH OF TOWER HAMLETS
COMMISSIONERS' DECISION MAKING MEETING

WEDNESDAY, 9 SEPTEMBER 2015

6.30 p.m.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST (Pages 1 - 4)

3. DECISIONS OF THE PREVIOUS MEETING (Pages 5 - 18)

To note the decisions of the meetings held on 29 July 2015 and 19 August 2015.

4. CONSIDERATION OF PUBLIC SUBMISSIONS

Consideration of any written comments received from members of the public in relation to any of the reports on the agenda.

[Any submissions should be sent to the clerk listed on the agenda front page by 5pm the day before the meeting]

5. EXERCISE OF COMMISSIONERS' DISCRETIONS

6. REPORTS FOR CONSIDERATION

6 .1	Event Fund Applications	19 - 88	All Wards
6 .2	Youth Opportunity Fund (YOF) Grant	89 - 118	All Wards
6 .3	Future Funding of New Belvedere House (NBH) Ex Servicemen's Hostel	119 - 124	St Dunstan's

7. ANY OTHER BUSINESS THE CHAIR CONSIDERS TO BE URGENT

Agenda Item 2

DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

Interests and Disclosable Pecuniary Interests (DPIs)

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

Effect of a Disclosable Pecuniary Interest on participation at meetings

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

Further advice

For further advice please contact:-

- John Williams, Service Head, Democratic Services, 020 7364 4204

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

This page is intentionally left blank

LONDON BOROUGH OF TOWER HAMLETS

**RECORD OF THE DECISIONS OF THE COMMISSIONERS' DECISION MAKING
MEETING**

HELD AT 6.30 P.M. ON WEDNESDAY, 29 JULY 2015

**COUNCIL CHAMBER, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE
CRESCENT, LONDON, E14 2BG**

Members Present:

Sir Ken Knight	(Commissioner)
Chris Allison	(Commissioner)
Max Caller	(Commissioner)

Councillors Present:

Councillor Khaled Uddin Ahmed	
Councillor Rachael Saunders	(Deputy Mayor and Cabinet Member for Education & Children's Services)
Councillor Peter Golds	(Leader of the Conservative Group)
Councillor Clare Harrison	
Councillor Danny Hassell	
Councillor Denise Jones	

Officers Present:

Everett Haughton	(Third Sector Programmes Manager, Third Sector Team, Development and Renewal)
Chris Holme	(Acting Corporate Director - Resources)
Ali Ahmed	(Third Sector Strategy Officer, Third Sector Team, Development & Renewal)
Kate Bingham	(Service Head, Children's and Adults Resources)
Barbara Disney	(Service Manager, Strategic Commissioning, Adults Health & Wellbeing)
Maura Farrelly	(Community Resources Officer - Advice & Anti- Poverty, Third Sector Team, Development & Renewal)
Monica Forty	Interim Service Head - Learning & Achievement
Judith St John	(Head of Ideas Stores, Communities Localities & Culture)
Stephen Murray	(Head of Arts and Events, Communities Localities & Culture)
Gareth Platt	Business and Finance Officer Early Years Service
Louise Russell	(Service Head Corporate Strategy and Equality, Law Probity & Governance)
Karen Badgerly	(External Funding & Commissioning Manager, Strategy Partnership & Performance, Children, Schools & Families)

Andy Bamber	(Service Head Safer Communities, Crime Reduction Services, Communities, Localities and Culture)
Hasan Faruq	Service Development Manager (Interim) CSF
Stephanie Ford	(Interim Performance Manager, Strategy & Performance, Chief Executive's)
Dorne Kanareck	(Interim Service Head, Commissioning and Health)
Lisa Pottinger	(Head of Sport & Physical Activity)
Stefan Swift	Communications Advisor
Owen Whalley	(Service Head Planning and Building Control, Development & Renewal)
Antonella Burgio	(Democratic Services)

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Commissioner Alan Wood

2. DECLARATIONS OF INTEREST

No declarations of discloseable pecuniary interests were made

3. DECISIONS OF THE PREVIOUS MEETING

Commissioner Max Caller asked that a previous Commissioner instruction that (for reasons of transparency in decision making), individual commissioner decisions be reported at the next nearest Commissioner Decision Making Meeting be implemented.

Commissioners also asked for an update on when the reports on Greenwich and Docklands Festival and East End Film Festival, deferred from the last meeting would be reported

4. CONSIDERATION OF PUBLIC SUBMISSIONS

No Public submissions were received in respect of agenda items 5.1 - 5.3.

The Chair advised that over 100 written representations had been made in respect of agenda item 5.4 (Main Stream Grants 2015/18 Programme); each had been logged and read prior to the meeting. The representations would be considered as part of the discussion of the agenda item.

5. REPORTS FOR CONSIDERATION

5.1 Early Years Non-statutory Grant Funding

Monica Forty, Interim Service Head, Learning and Achievement, introduced the report which asked Commissioners to approve an approach regarding a number of non-statutory grants in the Early Years Services which originated in

former MSG and DSG structures and had been transferred to Schools Forum. These awards, whilst non-statutory, contributed towards supporting national targets and/or statutory obligations. Early Years Sector Support grant was formerly contained in the MSG programme and approval was also being sought for an extension to the MSG roll-over due to a delay in the decision on services Schools Forum wished to commission.

The Commissioners then asked attending Members to respond to the proposals and they indicated that they had no observations to make.

Commissioners considered the proposal and requested clarification of:

- The element reassigned from MSG and what services would be delivered through this route. Noting many of the projects were linked to those in agenda item 5.4 (MSG 2015/18), they requested clarification of how the funding would be used.
- How DSG had been calculated (as this could affect the early years MSG projects that will be funded).

They supported the proposals in principle on the basis that the early years organisations that would no longer receive funding through MSG should be able to seek support through this alternative funding scheme. Noting that reasons for grant refusals could be based on a wide range of factors, Commissioners asked officers to explore how the effects of the removal of EYS Support from the MSG programme can be mitigated for the organisations that would be affected by the change.

RESOLVED

1. That the operation of the following grant schemes outlined in the report be approved. Namely:
 - I. Inclusion Funding;
 - II. Child-minder Grants;
 - III. Training Grants;
 - IV. Special Project Funding
1. That the Service Head Learning and Achievement be authorised to award grants under the schemes in accordance with the processes set out in this report.
2. That the authority may enter into agreements to give effect to that the scheme and any grants awarded.
3. That a report be provided to the Commissioners on a quarterly basis with details of the awards made
4. That approval of the following grant schemes be deferred pending clarification of issues raised and represented to a future meeting after
 - I. EYS Development Grant;
 - II. Early Years Sector Support

5.2 St. Paul's Church Pocket Park, Shadwell

Owen Whalley, Head of Planning and Building Control, introduced the report which asked Commissioners to approve the release of match funding of £8,646 to St. Paul's Church for the delivery of a publicly accessible pocket park within the premises of the church. The remainder of the funding for the £20,000 project comprised GLA funding of £9,000 and a balance of £2,354 made up by the Church's own resources.

The Commissioners then asked attending Members to respond to the proposals and they indicated that they had no observations to make.

Commissioners agreed the recommendations as set out in the report.

RESOLVED

1. That the delivery of the pocket park at St. Paul's Church, Shadwell (an enhancement to the Green Grid) be noted.
2. That the monies secured by alternative funding (GLA Pocket Park Initiative) be noted.
3. That a grant of £8,646 to St. Paul's Church from Section 106 monies to fund a publicly accessible pocket park within the Church premises be approved.

5.3 Children's and Adult Services - General Grants

The Commissioners noted the reasons for urgency set out in the report and invited Kate Bingham, Service Head, Children's and Adults Resources, to introduce the report which concerned the following types of payments, and whether they could be considered grants:

- Carers Allowances - foster carers, adopters and special guardians
- Direct Payments to clients of Adults Social Care and children with disabilities
- Free School Meals provided through a payment to schools for years 3 to 6, 9 (except payments to Independent Schools)
- Department for Education's (DFE) Pupil Premium Plus scheme.

It was reported that the above categories of payments were not grants and that they should proceed in accordance with the Council's established practice

Payments to independent schools for free school meals were considered to be grants and Commissioners were asked to delegate authority for these payments to the Corporate Director of Children's Services to enable payment to be made efficiently.

The Commissioners then asked attending Members to respond to the proposals and they indicated that they had no observations to make.

RESOLVED

1. That the following payments noted as not being grants –
 - a. Carers' allowances and payments;
 - b. Direct payments to service users of Adult Social Care and their carers;
 - c. Payments to maintained schools for Free School Meals for years 3 to 6; and
 - d. Pupil Premium Plus for looked after children.
2. That the Council's intent to continue these payments as outlined in the report be noted.
3. That the Corporate Director of Children's Services be authorised to make the awards in respect of payments to independent schools for Free School Meals for years 3 to 6, until the end of 2015/16, in accordance with the current arrangements outlined in the report.

5.4 Main Stream Grants 2015/18 Programme

Chris Holme, Acting Corporate Director, Resources, introduced the report which concerned proposals for the Main Stream Grants Programme 2015/18. The funding recommendations had been derived following a rigorous 5 month process which involved significant consultation throughout the Third Sector. The grants programme valued at £3.2M per annum would be delivered over 3 years beginning September 2015. Awards would be made annually subject to monitoring by means of a process approved by the Council's internal Audit and Risk Management Team. The total amount of grant awards proposed substantially committed the available resources.

Applications were appraised and closely scored according to agreed criteria to deliver an appropriate balance and spread of projects/services. 131 projects have been recommended for approval and Council resources protected through a payment by results process to ensure that projects which do not deliver outcomes will not continue to receive support.

Transcription errors were noted in respect of two named applications under Theme 2 (Jobs Skills and Prosperity); these would be accommodated out of the overall budget. Commissioners were therefore advised that the recommended award for project 7460 should be amended from £46,048 to £50,000; and the recommended award for project 7461 amended from £41,633 to £46,000.

The Chair informed all present that the proposals in the report would be discussed by Theme and asked attending Members to respond to these in accordance with the Theme under discussion.

Theme 1

Labour Councillors attending expressed a range of concerns regarding several projects which, in their view, did not fulfil some or many of their stated objectives. Officers responded to the concerns raised.

Councillor Golds also expressed a range of concerns regarding a number of projects which, in his view, did not fulfil some or many of their stated objectives. Officers responded to the concerns raised.

The Chair recommended that where appropriate, individual matters of concern should be taken up by Members with relevant budget holders

Commissioners enquired

- whether the decision not to award Bethnal Green Sharks would prejudice their Olympic legacy funding
- whether all applications relating to the community languages strand ensured that children would progress along the same EEL pathway.
- Whether the 62 organisations which had received a significant reduction in funding had been advised of the rationale for the reduction

Officers responded to the enquiries.

Responding to the concerns raised regarding unsuccessful applications, Commissioners clarified that MSG budget was set by the Council and was subject to financial constraints. Failure to achieve an award was not an indication of unworthiness.

Commissioners approved the recommendations in the report relating to this Theme and also recommended that:

- Concerns regarding the geographical range of projects should not be addressed using a post-award method but as part of negotiations of the principle contract. If the required range of provision cannot be demonstrated, then the decision must be returned to Commissioners to be reconsidered.
- The payment by results scheme be pursued according to service level agreements to avoid claw back situations.
- Toyhouse Library's application be re-examined
- Officers investigate how Bethnal Green Sharks Olympic legacy funding may be protected

Theme 2

Labour Councillors attending expressed a some concerns regarding a number of projects which, in their view, did not fulfil some or many of their stated objectives. Officers responded to the concerns raised.

Councillor Golds also expressed concern regarding two projects which, in his view, did not fulfil some of their stated objectives. Officers responded to the concerns raised.

Commissioners noted:

- The options offered by officers relating to an issue regarding the application from Account 3 and suggested that officers look for opportunities to lever in the external funds from the Lottery
- The impacts for Step Up project and recommended that funding for this project be investigated further

Commissioners approved the recommendations as set out in the report relating to this Theme, subject to pursuing appropriate options in respect of Account 3 in terms of leveraging the external funds.

Theme 3

Labour Councillors attending expressed a range of concerns regarding this group of projects which, in their view, did not fulfil some or many of their stated objectives. Additionally some projects addressing underrepresented equalities strands had not been awarded funding. Officers responded to the concerns raised.

Councillor Golds noted that projects in this category on the whole delivered a useful service. However he had some concerns regarding certain projects which, in his view, did not fulfil their stated objectives. He supported Labour Councillors concern regarding a project that addressed an underrepresented equality strand in the community which had not been awarded funding. Officers responded to the concerns raised.

Commissioners noted that that many awards in this Theme were smaller than in the previous MSG programme and were informed that this was because of the 'heat-map' assessment used to determine the most appropriate location for funded projects. Other factors which determined the levels of funding were also explained.

Commissioners approved the recommendations as set out in the report relating to this Theme.

Theme 4

Councillor Saunders raised an issue regarding a project in this Theme and Officers responded to the concerns raised. Other Labour Members attending indicated that they had no observations to make.

Councillor Golds indicated that he had no observations to make.

Commissioners noted their decision not to top-slice the award as they wished to encourage bids from organisations that were able to represent all sectors.

Commissioners approved the recommendations as set out in the report relating to this Theme and also recommended that officers work with unsuccessful bidders to help them improve their application skills. Additionally, Commissioners noted that in relation to the Representation Letter received from the Tower Hamlets CVS regarding transitional funding; organisations could consider applying to the Council's emergency funding scheme.

Theme 5

Councillor Saunders raised a number of issues regarding some projects in this Theme and Officers responded to the concerns raised. She also requested a Commissioner/ Councillor work session be arranged to enable a better understanding of the SLA process. Other Labour Members attending indicated that they had no observations to make.

Councillor Golds also expressed concern regarding two projects which, in his view, did not fulfil some or many of their stated objectives. Officers responded to the concerns raised.

Commissioners noted the concerns expressed several times regarding certain organisations.

Commissioners approved the recommendations as set out in the report relating to this Theme and also

- **Instructed** Officers to make a report to them at meeting to be held before the end of August 2015, illustrating how organisations will deliver their targets so that Commissioners may approve the allocation of funding.
- **Recommended** that Commissioner/ Councillor work session be arranged to enable a better understanding of the SLA process

RESOLVED

1. That maximum funding awards over 3 years within each of the following Themes as set out in **Appendix A** and summarised in **Appendix C** be approved.
 - i. Children Young People & Families - £2,245,092
 - ii. Jobs Skills & Prosperity - £3,650,615
 - iii. Prevention Health & Wellbeing - £2,290,980
 - iv. Third Sector Organisational Development - £780,000
 - v. Community Engagement Cohesion & Resilience - £165,522
2. That the Consultation & Support provided in partnership with the Tower Hamlets Council for Voluntary Services (THCVS) as set out in paragraphs 4.2 to 4.5 be noted.
3. That funding on the basis of 3 year Grant Agreements be approved from 1st September 2015 through to 31st August 2018, subject to the Council's annual agreement on budget settlements and the satisfactory delivery of agreed outputs and outcomes.
4. That it be noted, as with the previous programme, the annual budget will be top-sliced to fund required corporate support; continued development and maintenance of the Councils grants management system and an annual evaluation. The total annual cost is an amount up to £100k, as set out in paragraph 4.29.

5. That the grounds under which an organisation can make a representation to the Commissioners be approved as set out in paragraphs 4.21 to 4.25.
6. That the "Payments by Results" Process as set out in paragraphs 4.43 be approved.
7. That it be noted that the Community Engagement, Cohesion & Resilience programme will run initially for a period of 19 months (September 2015 to March 2017). The uncommitted budget will be commissioned to be effective from 1st April 2017 to 31st August 2018. Details are provided in paragraph 4.30.
8. That the Corporate Director Resources, after consultation with the Director Law, Probity & Governance, be authorised to agree the final terms of agreements in respect of grants made in accordance with resolutions 1 and 3 above.
9. That the Council would seek assurances and take appropriate steps to ensure that the applicants will deliver the relevant projects against their applications not only within the agreement itself and monitoring process but also as part of the agreement formation process.
10. That Commissioners recommendations arising from the consideration of each theme in the report be addressed.
11. That the following organisations based in Council awarded properties be advised that they need to have entered into an appropriate property agreement for their use and occupation of land and buildings, which covered the entire period of grant award, within three months of the meeting as a specific condition of payment of any grant monies:
 - a. Wapping Bangladeshi Association
 - b. Bangladeshi Youth Movement
 - c. Somali Senior Citizens Club
 - d. Dorsett Community Association
 - e. Limehouse Project
 - f. Deaf Plus

and that future applicants for grants occupying Council facilities be advised that this is a standard condition for the future.

The meeting ended at 9.10 p.m.

Chair: Sir Ken Knight
COMMISSIONER

This page is intentionally left blank

LONDON BOROUGH OF TOWER HAMLETS

**RECORD OF THE DECISIONS OF THE COMMISSIONERS' DECISION MAKING
MEETING**

HELD AT 6.30 P.M. ON WEDNESDAY, 19 AUGUST 2015

**C1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE CRESCENT,
LONDON, E14 2BG**

Members Present:

Sir Ken Knight	(Commissioner)
Chris Allison	(Commissioner)
Max Caller	(Commissioner)
Alan Wood	(Commissioner)

Councillors Present:

John Biggs	(Mayor)
Councillor Peter Golds	(Leader of the Conservative Group)
Councillor John Pierce	(Chair Overview and Scrutiny Committee)

Officers Present:

Kate Bingham	(Service Head, Children's and Adults Resources)
Chris Holme	(Service Head, Resources & Economic Development)
Stephen Murray	(Head of Arts and Events, Communities Localities & Culture)
David Knight	(Senior Democratic Services Officer)

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATIONS OF INTEREST

No declarations of disclosable pecuniary interests were made.

3. CONSIDERATION OF PUBLIC SUBMISSIONS

No public submission requests were received for consideration.

4. REPORTS FOR CONSIDERATION

4.1 Extension to Early Years Sector Support (ex MSG) funding

The Commissioners received a report the provide an outline with regards to the extension of the Early Years Sector Support (ex MSG) funding. As a result of a full and wide ranging discussion on this report the Commissioners noted that:

- The report had been published less than five clear days prior to the meeting as is usual practice. However, the areas contained in the report were considered to be significant in terms of service delivery and spend and would therefore benefit from obtaining a public decision as soon as possible. It was also noted that at the meeting on 29th of July the Commissioners' had requested more information before being able to agree to the extension to the Mainstream Grant roll-over due to delay in the decision on services Schools Forum wishes to commission in the future and that the commissioning process will in the future be a budgetary/service commissioning decision and not a grant funding decision.
- The Early Years Sector Support (ex-MSG) is a block of funding from the Dedicated Schools Grant (DSG) that had previously been used to contribute to the Local Authority's Mainstream Grant programme. From 2015/16 this budget allocation will revert back to the Dedicated Schools Grant (DSG) as agreed by Schools Forum. Therefore, any future spend from this block of funding will be agreed by Schools Forum.
- That if no decision was taken or the extension to the funding not granted, then small organisations whose services may be needed at a later date might need to make staff redundant.
- The requested extension is to the 31 December, 2015, with a provision to extend for a further three months until 31 March 2016 in the event that the proposed commissioning exercise has not concluded within initial timeframe.

As a result of discussions on the report the Commissioners agreed the following recommendations:

RESOLVED to:

1. Agree to the extension of the original MSG contracts (albeit now funded by the Early Years Sector Support funding) in respect of 23 childcare providers and 4 infrastructure organisations to the 31 December, 2015 with a provision to extend for a further three months until 31 March, 2016 while the commissioning process for future services is completed;
2. Delegate to the Head of Legal Services the authority to enter into all necessary extension agreements on behalf of the Council under similar terms as are pre-existing and agreed between the parties;
3. Receive an update report within 4 months on the development of the proposed commissioning exercise.

4.2 Event Fund applications - September 2015

Stephen Murray (Head of Arts and Events, Communities Localities & Culture) introduced a report which explained that the assessment period for these applications had gone beyond the 29th July 2015 and for this reason it has not been possible for them to be considered at the public decision making meeting that had taken place on the 29th July. In addition, it was noted that some of the events will take place prior to the Commissioners' Decision Making Meeting scheduled for 9th September, 2015 hence why this report was being considered at this evenings meeting.

The Commissioners then asked the attending Members to respond to the proposals. Councillor John Pierce indicated that he felt that changes to the time tabling of the process might result in some events not taking place. Councillor Peter Golds commented that he would wish to see a more equitable distribution of applications across the Borough.

The Commissioners considered the points raised and indicated that the best way to ensure an equitable distribution would be to look at the pattern of applications, then work with local groups to bring forward bids for consideration.

The Commissioners then agreed the following recommendations:

RESOLVED to:

1. Approve the funding for new Event Fund applications as set out in Appendix B of the report;
2. Reject the funding for new Event Fund applications as set out in Appendix C of the report; and
3. Request that officers review their programme of activities to ensure reports for decision were processed to comply with normal Council decision publication rules.

5. ANY OTHER BUSINESS THE CHAIR CONSIDERS TO BE URGENT

5.1 Bachelor of Arts Qualified Teacher Status Bursary Scheme

Kate Bingham (Service Head, Children's and Adults Resources) presented a report which stated that the intended recipients of this particular scheme are due to commence their final year of a full time degree in September 2015. They had applied with the expectation that this money would be awarded to them on the basis that they have already successfully completed the necessary foundation degree.

It was noted that if no decision was taken then the eight individuals who intend to commence on a full time Bachelor of Arts Qualified Teacher Status

degree course will be without access to the funding that would enable them to undertake this degree full time, after resigning from their current employment.

In reaching their decisions, Commissioners took into consideration the contributions made by the Mayor and Members present and whilst they acknowledged the comments made regarding the need to follow the due process, they stated that it was important to ensure that this matter was resolved without delay so that those eight individuals concerned would be able to commence their full-time studies. Commissioners noted that they had not been invited to consider the matter at any point previously.

Accordingly, the Commissioners agreed the recommendation as set out in the report.

RESOLVED

To approve the awarding of a bursary of £10,000 to each of the eight Tower Hamlets former school employees currently awaiting the outcome of this decision to be able to commence their full-time studies.

The meeting ended at 7.15 p.m.

Chair: Sir Ken Knight
COMMISSIONER

<p>Commissioner Decision Report 9th September 2015</p>	
<p>Report of: Head of Arts, Parks and Events / Festivals and Events Officer</p>	<p>Classification: Unrestricted</p>
<p>Event Fund Applications for Events taking place in October 2015</p>	

Originating Officer(s)	Stephen Murray/Alison Denning
Wards affected	All
Key Decision?	Yes
Community Plan Theme	One Tower Hamlets

Executive Summary

The Event Fund is a small grant fund for community arts events which has been operating successfully for a number of years. It works on a rolling programme with monthly deadlines to support small scale local events.

In line with the Directions made by the Secretary of State for Communities and Local Government, this report seeks decisions from the Commissioners for grant awards in the current application round for events taking place in October 2015.

The report also presents the Commissioners with options to resolve operational issues resulting from the recently agreed formal dates for Commissioners’ Decision Making Meetings.

Recommendations:

The Commissioners are recommended to:

- 1) Approve funding for new Event Fund applications as set out in Appendix B
- 2) Reject funding for new Event Fund applications as set out in Appendix C
- 3) Having considered both options set out in more detail below, either:
 - Option A: Agree to modify the Event Fund programme from a monthly review and approval programme to one that coincides with the Planned Public meetings for Commissioner grant decisions OR
 - Option B: Agree to retain the existing monthly cycle of applications but delegate decision making to award grants to the Service Head – Culture, Learning & Leisure in light of the low value of individual grants and the annual budget overall.

1. REASONS FOR THE DECISIONS

- 1.1. To award or reject Event Fund grant application award proposals in line with the rolling Event Fund Programme.
- 1.2. To address operational issues resulting from the recently published Decision Making Meeting calendar which does not align with the current process and deadlines for Event Fund applications and assessments.

2. ALTERNATIVE OPTIONS

- 2.1 Commissioners can reject officer recommendations in which case the relevant events will not receive grant funding support from the Council.
- 2.2 Commissioners can amend award amounts. In this instance, where the amount is smaller than recommended work would be needed to determine if the event was still viable as planned.
- 2.3 Commissioners can decide not to change the administration period of the Event Fund or not to delegate decision making to officers. If both options are rejected decisions impacting on events will often not be made in a timely fashion, resulting in those events being cancelled due to lack of preparation time.

3. DETAILS OF REPORT

Event Fund Process and Administration

- 3.1 The Event Fund is a small grant fund for community arts events. The events the Event Fund supports must take place in Tower Hamlets and benefit Tower Hamlets residents but the organisers applying for funding do not have to be Tower Hamlets based. The purpose of the Event Fund is to provide small grants for high quality public events and festivals, which are accessible to, and of benefit to the community.
- 3.2 The annual budget for the Event Fund is £52,500. The maximum grant award is £2,500. However, most awards are in the region of £500 - £1,500. The Event Fund works on a rolling programme with monthly deadlines. The available budget is projected forward over the year and an estimated budget allocation is identified for each quarter. Initial projections are based on historical performance and knowledge of the annual cycle of peaks and troughs in the number of events throughout the year. Projections are updated on a monthly basis depending on demand and supply. This is done in order to ensure funding is available to applicants and for events throughout the year.

- 3.3 The Event Fund is administered and managed through the Arts, Parks and Events service, and assessment of the applications is carried out by three officers following a scoring system against a list of criteria as set out in the Event Fund application form. The assessments are carried out monthly and the amounts recommended for award are dependent on the amount of funding remaining available for the quarter, the assessment score and the number of applications. The amounts awarded can therefore vary. Each monthly round of applications is assessed separately and applications received in any round are assessed in comparison to other applications received in this round. While all applications must meet minimum thresholds and criteria, the threshold for being successful can vary depending on how competitive a particular round is. Details of the criteria and assessment framework are attached to this report in Appendix D.
- 3.4 Applications are assessed by three officers independently of each other. Applications are scored across a number of areas: track record of delivery of the organisation; need / benefit (how it meets the objectives of One Tower Hamlets); innovative approach (content of the event); partnerships and community involvement; outcomes; value for money. Each area attracts a maximum score of 5, with the overall application receiving a maximum score of 30 by each assessor. The three assessors' scores are then added together to give a maximum score of 90.
- Recommendations for events due to take place in October*
- 3.5 Following the assessment of applications received for events due to take place in October, officers are requesting approval of these grant awards by the Commissioners.
- 3.6 Appendix B to this report sets out the details of new Event Fund applications recommended for approval. These applications received an assessment score of 51 – 90.
- 3.7 Appendix C to this report sets out the details of new Event Fund applications recommended for rejection. These applications received an assessment score of 0 - 50

Options for addressing operational timetabling issues

- 3.8 The Commissioners agreed the original timetable for the Event Fund prior to subsequently setting a formal timetable for their Decision Making Meetings. Decision Making Meetings have been scheduled to take place approximately every six weeks and as a consequence the opportunities for the Commissioners to make grant award decisions no longer align with the previously agreed monthly timetable for the Event Fund.
- 3.9 In order to address this issue officer have developed two options for consideration by the Commissioners. The Commissioners are asked to consider the options and advise officers of the preferred way forward.

Option A: Amend the Event Fund application process

- 3.10 This option proposes to align the application deadlines associated with the Event Fund from a monthly cycle to one that aligns with the approximately six weekly cycle of Commissioners' Decision Making Meetings.
- 3.11 Officers expect that if the application lead time is increased, the profile of applicants is likely to change from community-led events which are often more short notice in nature to more professionally led events with associated longer planning cycles.
- 3.12 A six weekly cycle would reduce the administrative impact associated with the assessment process due to the reduction in application rounds. It is not currently possible to predict, however, that overall volumes of applications would change.
- 3.13 The current timetable as agreed by the Commissioners has been published on the Council's website and has been in circulation since approval. Changing this timetable part way through the year may lead to confusion. This could result in applications being submitted in line with the existing timetable and being deemed ineligible as a consequence.
- 3.14 Cancellations or changes to the timetable of Decision Making Meetings would result in the timetables again being misaligned. This could lead to events of merit not being awarded funding within a timely fashion leading to organisers having to abort their plans as lead in times could be insufficient to achieve the quality and safety standards required.

Option B: Delegate decision making to an officer

- 3.15 This option proposed to delegate decision making to the Service Head – Culture, Learning & Leisure in line with other small grants programmes for which the Commissioners have delegated decision-making to officers.
- 3.16 The annual budget for the Event Fund is comparatively small at £52,500 per annum and individual grant awards do not exceed £2,500 with the majority of awards being between £500 and £1,500.
- 3.17 Robust processes and criteria for the Event Fund have previously been agreed by the Commissioners and are attached again in full for review. In order to strengthen existing processes and provide further re-assurance it is proposed that the Service Head – Culture, Learning & Leisure will consider and decide the officer recommendations following assessment. Due diligence systems will be put in place to ensure that the process is adhered to.
- 3.18 The existing published Event Fund timetable would be retained under this option as officer assessment and recommendation with Service Head decision making can be scheduled more flexibly.

- 3.19 Delegation of this low value, low risk funding stream to Service Head – Culture, Learning & Leisure is in line with achieving efficient service delivery in accordance with the Best Value duty, putting in place systems and processes commensurate with risks.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

- 4.1 The report seeks the approval of the Commissioners to make the grant payments awarded from the Events Fund. There is a total of £52,500 available to fund community arts events. The process is managed through Arts, Parks and Events team who consider the grant applications and assess them for the purposes of grant award.
- 4.2 The approval is sought for the decisions made on the 9 Event Fund applications. Officers have recommended that 4 are approved and the remaining 5 be declined on the basis that they have not met the necessary assessment threshold for approval. The size of the awards recommended is dependent on the overall demand for grants, the level of priority attached to the event, the proposed use of the grant, and to what extent the stated criteria can be met and in each case this has been applied.
- 4.3 Awards of £500 or more, will receive an initial payment of 80% of the grant reflecting the spend profile of events that typically require necessary infrastructure to be purchased in advance of the event. The balance of the 20% of the award will be retained until receipt of the completed evaluation form & final budget statement and all supporting documents as specified in the guidelines and criteria.

5 LEGAL COMMENTS

- 5.1 The power of the commissioners to make decisions in relation to grants arises from directions made by the Secretary of State on 17 December 2014 pursuant to powers under sections 15(5) and 15(6) of the Local Government Act 1999 (the Directions). Paragraph 4(ii) and Annex B of the Directions together provide that, until 31 March 2017, the Council's functions in relation to grants will be exercised by appointed Commissioners, acting jointly or severally. This is subject to an exception in relation to grants made under section 24 of the Housing Grants, Construction and Regeneration Act 1996, for the purposes of section 23 of that Act (disabled facilities grant).
- 5.2 It is open to the Commissioners in the exercise of their decision making functions to decide to delegate matters to an officer. It is also open to the Commissioners to make minor amendments to the timetable of the grants arrangements without involving a full review of that particular grant process. Both options posed in relation to the timetable and decision making process are therefore available to the Commissioners.

- 5.3 To the extent that the Commissioners are exercising powers which would otherwise have been the Council's, there is a need to ensure the Council has power to make the grants in question. The Commissioners will wish to be satisfied that this is the case. It appears from the information provided in the report that the grants recommended to be made in this report are capable of being supported under the Council's powers and, in this regard, the powers set out below appear particularly relevant.
- 5.4 The proposed grants may be supported under a variety of the Council's statutory powers. For example, the Council has power –
- To support the provision of entertainment in the borough under section 145 of the Local Government Act 1972.
 - To secure sufficient educational and recreational leisure-time activities for young people in the borough under section 507B of the Education Act 1996
- 5.5 Section 1 of the Localism Act 2011 gives the Council a general power of competence to do anything that individuals generally may do, subject to specified restrictions and limitations imposed by other statutes. This power may support the giving of grants to community groups, provided there is a good reason to do so. There may be a good reason for giving a grant if it is likely to further the Council's sustainable community strategy. The Council's strategy is set out in the Tower Hamlets Community Plan, which includes "One Tower Hamlets" as a cross-cutting theme. The eligibility criteria for these grants include a requirement that funded activities contribute directly to priorities in the Tower Hamlets Community Plan or the Council's Strategic Plan (which is concerned with delivery of the Community Plan).
- 5.6 The Council has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness. This is referred to as the Council's best value duty and the following matters are relevant to discharge of the duty –
- The scheme is advertised and, to this extent, the grants are exposed to a degree of competition.
 - Applications are assessed against pre-defined criteria designed to ensure benefits are delivered in Tower Hamlets, including by reference to the Tower Hamlets Community Plan. Based on this, the Council should be able to demonstrate a direct benefit accrued from the money spent under each grant.
- 5.7 There should be a grant agreement for each grant and provision made to ensure delivery of the projects in line with the application and approval and in the event of non-delivery to protect the Council's position. Robust monitoring requirements need to be in place and appropriate performance related payment mechanisms introduced into the terms of any grant award.

- 5.8 When making grants decisions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). A proportionate level of equality analysis is required to discharge the duty and information relevant to this is contained in the One Tower Hamlets section of the report.
- 5.9 When implementing the scheme, the Council must ensure that no part of the funds issued represents a profit element to any of the recipients. The inclusion of profit may indicate that the grant is really procurement activity and would otherwise be subject to the Council's Procurement Procedures and other appropriate domestic and European law.
- 5.10 All the proposed grants appear to fall under the *de minimis* threshold for the purposes of European restrictions on State aid.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1 The events fund is designed to support small local events that bring people together and help promote a sense of community. Tower Hamlets has a very rich and diverse community. The Event Fund helps to support the local community to celebrate this richness of cultures creating an environment where there is a sense of wellbeing, community and local pride. Many of the events promote diversity, equality and intergenerational work which support the Council's One Tower Hamlets theme, making a significant contribution to creating a cohesive community.
- 6.2 The evaluation criteria for applications under the scheme set out the types of events which will be given priority for funding. These are focused on promoting equality of opportunity, including for people who share protected characteristics under the Equality Act 2010.
- 6.3 All applicants under the scheme must demonstrate that they will comply with the Equality Act 2010 and will not discriminate on the grounds of any of the protected characteristics specified in the Act. All groups funded must fill in the attached monitoring forms which include a template for the recording the nine protected characteristics. This information may be used by the Council to assess the degree to which funded events are successfully serving people with protected characteristics.
- 6.4 An equality analysis assurance checklist [Appendix A] and an equality analysis [Appendix F] have been completed.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1 The conditions of the Event Fund state that it cannot be the sole source of funding so in all cases it helps to lever in other funding and assistance in kind for community activity

- 7.2 The level of funding offered takes into consideration the cost, subsidy per head, other cash funding agreed or pending, the amount of in-kind support, the audience or participants benefiting from the project and / or the overarching artistic value of the project and its benefits.
- 7.3 Applicants applying for higher level awards will need to demonstrate a high quality offer and good value for money, with sufficient cash funding from other sources
- 7.4 Awards will depend on the overall demand for grants, the level of priority attached to the event, the proposed use of the grant, and to what extent the stated criteria can be met.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1 There are no issues connecting to action for a greener environment other than some events taking place in parks and helping to bring more people into them. Terms and conditions of using parks for events include protection for the environment including clearing of all litter.

9. RISK MANAGEMENT IMPLICATIONS

- 9.1 These are relatively small amounts of funding and with anything over £500 we will retain a proportion of grant offered on receipt of monitoring information. Any group not providing information may be asked to pay back funds and may not be eligible for any future funding.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 10.1 Free community events help to promote community cohesion which in turn helps to reduce crime and disorder, particularly where young people are engaged in volunteering and supporting local events.

11. SAFEGUARDING IMPLICATIONS

- 11.1 There are no specific safeguarding implications

Linked Reports, Appendices and Background Documents

Linked Report

- NONE.

Appendices

- Appendix A: Equality Analysis Assurance Checklist
- Appendix B: New applications recommended for approval
- Appendix C: New applications recommended for rejection
- Appendix D: Event Fund Application, including criteria and guidelines
- Appendix E: Event Fund Evaluation Form

- Appendix F: Equality Analysis
- Appendix G: Event Fund Scoring Form

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- NONE

Officer contact details for documents:

- Alison Denning, Festivals and Events Officer
alison.denning@towerhamlets.gov.uk 020 7364 7907

This page is intentionally left blank

EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

Name of 'proposal' and how has it been implemented (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)	Event Fund Applications for Events taking place in October 2015
Directorate / Service	CLC/ Culture, Learning and Leisure
Lead Officer	Steve Murray, Head of Arts, Parks and Events
Signed Off By (inc date)	
Summary – to be completed at the end of completing the QA (using Appendix A) (Please provide a summary of the findings of the Quality Assurance checklist. What has happened as a result of the QA? For example, based on the QA a Full EA will be undertaken or, based on the QA a Full EA will not be undertaken as due regard to the nine protected groups is embedded in the proposal and the proposal has low relevance to equalities)	<div style="display: flex; align-items: center; margin-bottom: 10px;"> <div style="width: 20px; height: 20px; background-color: green; margin-right: 10px;"></div> <div>Proceed with implementation</div> </div> <p>An Equality Analysis is attached.</p>

Page 29

Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
1	Overview of Proposal		
a	Are the outcomes of the proposals clear?	Yes	Commissioners are recommended approving funding for Event Fund applicants set out in Appendix B and rejecting funding for the Event Fund applications set out in Appendix C.

			Through the provision of the Events Fund, high-quality public events and festivals, which are accessible to, and of benefit to the community, will be made available to the residents and those work in the Borough.
b	Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?	Yes	An Equality Analysis (Appendix F) identifies the positive impact on the protected characteristics. Monitoring forms provide an audience profile. Appendix B identifies expected benefit from each event that officers recommend for approval. The evaluation highlights benefits for residents, including involving equalities groups (e.g. young people, older people, families, under-represented communities) and enhancing cross-cultural understanding and cohesion.
2	Monitoring / Collecting Evidence / Data and Consultation		
a	Is there reliable qualitative and quantitative data to support claims made about impacts?	Yes	Monitoring forms reflect this data.
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	Yes	The applicants provide necessary information by completing Events fund application (Appendix D).
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	The service have evaluated the data and information provided by the applicants and recommended events making high scores.
c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	Yes	Covered in application process
3	Assessing Impact and Analysis		
a	Are there clear links between the sources of evidence (information, data etc) and the interpretation of impact amongst the nine protected characteristics?	Yes	Appendix B 'New Event Fund applications for events taking place in October 2015 recommended for approval' includes expected benefits and impact on the different protected characteristics.
b	Is there a clear understanding of the way in which proposals applied in the same way can have unequal	Yes	See above.

	impact on different groups?		
4	Mitigation and Improvement Action Plan		
a	Is there an agreed action plan?	Yes	The report includes a project timeline.
b	Have alternative options been explored	Yes	Appendix C lists event fund applications that the service recommend for rejection.
5	Quality Assurance and Monitoring		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	The fund is reviewed annually along with its criteria and how its marketed
b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	Yes	The successful applicants will be asked to provide a completed assessment form (Appendix E).
6	Reporting Outcomes and Action Plan		
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	Yes	

This page is intentionally left blank

Appendix B: New Event Fund applications for events taking place in October 2015 recommended for approval

The following new applications to the Event Fund have been assessed by officers and are recommended for approval. Details of each event are provided below. Please note that Black History Month applications will be referred to as BHM.

Application reference	EF201516.49
Event	Somali Week Festival
Event Date	23 rd October – 1 st November 2015
Organiser	KAYD Somali Arts and Culture
Venue	Oxford House
Ward	St Peters
Amount requested	£2500
Amount awarded	£1800
Event detail and summary assessment	<p>BHM: annual event showcasing a range of high-profile Somali poetry, literature, music, comedy, theatre and panel discussions to an audience of 3,000 – 4,000 people in London. International guests from the Horn of Africa and the diaspora perform alongside UK based artists enabling collaboration. The festival provides a platform for cultivating the arts as a vehicle to encourage dialogue, citizenship, tolerance, democratic values and peace. It seeks to provide excellence in the field of Somali arts and to promote the development of Somali artistic heritage.</p> <ul style="list-style-type: none"> • Good track record of delivery of similar events within the borough. Takes place in a ward which received moderate to high number of Event Fund awards in 2014-15. We are confident that event will be delivered as planned. • The event is different to other events in the borough with focus on under-represented Somali community arts and culture. It demonstrates emphasis on community cohesion, One Tower Hamlets and a Great Place to Live. Clear priorities and target audience with plan for audience development (wider community). • The application demonstrates that it improves access to arts and that the project is ambitious, creative and of high quality. Some of the events are ticketed and some of the tickets are charged, although most events are free to access. However although ticket price is nominal, it could limit accessibility to some of the target community. Some of the events take place out of the borough. Marketing approach very strategic and thorough. • Good range of strategic partners, with clearly defined roles. Good amount of secured cash funding. Potential for sustainable partnerships, also involves substantial number of young local volunteers.

	<ul style="list-style-type: none"> • Application clearly demonstrates commitment to cross cultural understanding and celebrating diversity. Increases access and raises the profile of Somali Arts and Culture. Challenges stereotypes, with clear progression routes for artists and volunteers, and clear outcomes benefiting the community. • Budget demonstrates high level of cash funding from other sources. Admin and project costs are reasonable for the number of beneficiaries. Affordable although some events are ticketed which could be prohibitive to target audience. Application demonstrates high quality innovative event.
Assessment score	68/90

Application reference	EF201516.53
Event	British Empire in Fiji and its Legacy
Event Date	24 th October 2015
Organiser	Brick Lane Circle
Venue	Rich Mix
Ward	Weavers
Amount requested	£700
Amount awarded	£550
Event detail and summary assessment	<p>BHM / Bengal History Week - The highlight event showing a recently made film called Sahara by a Fijian Indian film director based in Australia, who earlier in his life lived in London. The film is about sexploitation of both Indian and Native Fijians and consists of native and Indian characters. The film show will be preceded by a lecture by the Director Dr Satish Rai on 'A Life in Exile'. There will be an exhibition running from 2pm onward during the day on the story and experiences of Indian indentured labourers taken to Fiji by the British Empire to work on sugar plantations and their interactions with native Fijians. There will also be an Indigenous Fijian cultural performance.</p> <ul style="list-style-type: none"> • Good Track Record and Delivery, ward with high level of Event Fund support in 2014/15 • Different to other events in the borough as looking at a community that is little known. Aims to educate people on Fijian black community in the Pacific affected by Indian indentured labour and sexploitation. Lecture and screening of documentary, exhibition, Fijian performance. Content well defined, target audience linked into via BHM Brochure, and Rich Mix attendees. Links Bengali Community to BHM programme. Promotes community cohesion and cross-cultural understanding, contributes to One Tower Hamlets Free to attend.

	<ul style="list-style-type: none"> • Improves access to arts based activity through cultural performance and film screening. Event is innovative in terms of the subject content, linking Bengali History Week, BHM and Fijian history. Event is accessible to whole community, standard marketing approach via local press and venue in addition to social media. Targets wider community and groups with disabled and older members. Aims to reach different community groups and disability groups. • In-kind support through local volunteers and venue partner, no cash funding support from other partners • Outcomes - Screening, lecture and exhibition – 150 people, Mixed audience attending, outcomes not well defined or how measured beyond audience numbers. Demonstrates celebrating cultural diversity. Clear sense of purpose to raise awareness of the history of Fiji and the British Empire / Indian Indentured Labour. • Value for Money - Costs reasonable for number of beneficiaries – Free to attend, 150 beneficiaries. Project Manager and Admin costs are reasonable. Limited match funding 30% (put in by organisation), venue in kind.
Assessment score	51/90

Application reference	EF201516.54
Event	Eureka! Art Pavilion
Event Date	21 st – 31 st October 2015
Organiser	Osmosis Projects
Venue	Mile End Park Art Pavilion
Ward	Bow West
Amount requested	£700
Amount awarded	£700
Event detail and summary assessment	Eureka! is the final group exhibition of the Osmosis Machine tour which is a kinetic glooping tower installation which evolves and grows into colourful patterns and stalactite formations. The critically acclaimed art work received the visitors choice award for "The Neo Art Prize 2013" and since then "Osmosis Machine" has toured extensively from a shopping centre in Bolton to the Newcastle "Centre for Life Museum" and "The Newlyn & Exchange Gallery" Cornwall. The show is a coming together of many arts and science enthusiasts. All the artist's works are inspired by science and discovery in some way or another and shall deal with fundamental physics, liquids, kinetic energy, sound frequencies and light waves. The Exhibition will have a festival feel with a focus on making the arts and sciences more accessible to families and encouraging young people into science, engineering and the arts. The exhibition mandate is to

	<p>interact with the local communities and local authorities to provide informative talks and discussions that contribute to peoples understanding and awareness of art, physics and the environment. The free young people’s science workshops are specially designed for families to learn about science and art in a fun and enjoyable way.</p> <ul style="list-style-type: none"> • Good Track Record and Delivery of similar events around Britain merging Arts and Science – art and tactile workshops, have not received previous funding from Tower Hamlets. Bow West Ward, has received a low amount of funded events in 2014/15. We are confident that work can be completed as planned. No Track record of delivery in Tower Hamlets • Different to other events in the borough as looking at arts and sciences through workshops and exhibition, discussion, performance, aimed at young people and families takes place over Half Term. Free. Content well defined, priority in increased involvement, knowledge and participation in arts and sciences. Promotes community cohesion and A Great Place to Live, Prosperous Community (aspirational through sciences etc) contributes to One Tower Hamlets • Innovative programme of arts and science aimed at wider community looking at physics and how it links in with the arts. Accessible venue. Engages with local community in Workshops, and as audience. Event is accessible to whole community. Marketing through social media, flyers and posters at community centres, educational establishments, venues etc in Tower Hamlets, Good local reach also through TH website etc. • Good partnership list with clearly defined roles. ACE match funding the rest is in kind. ACE funding agreed, Art Pavilion venue partner with reduced rate. Legacy List (TBC) – contacts, volunteers will help to promote. QMUL will help through expert Scientists engaging through the project in Astronomy and physics. Volunteers through local community. Foundation for Future London. Not clearly defined as to specific local partners / volunteers / beneficiaries • Outcomes reasonably well defined - Increased participation in Arts and Science of new audiences and under-represented groups, developing collaboration and sustainable partnerships with major organisations. Developing artistic excellence and scientific awareness, and life skills by interaction and participation. Benefitting young people and families • Low reliance on Event Fund, good value for money, large number of beneficiaries, agreed match funding.
--	---

	Substantial in-kind support through partners. Low cost per head, good engagement with partners and community. Reasonable Admin and Project Management costs. Demonstrates quality through partner engagement and innovation through content. Free to access.
Assessment score	73/90

Application reference	EF201516.58
Event	Open CASA Community Day at CASA 2015
Event Date	11 th October 2015
Organiser	CASA Theatre Festival Ltd
Venue	Rich Mix
Ward	Weavers
Amount requested	£960
Amount awarded	£750
Event detail and summary assessment	<p>Annual CASA Festival day of community events and participation. Celebrating the richness and variety of UK's Latin American Community encouraging local audiences to participate in Latin American culture. Activities include engaging with children, young families and older people. Storytelling, mask making and painting and music making for children, over 65s meet and chat over free tea and coffee, while playing dominoes and Latin American board games. Adults can participate in theatre and dance activities, including tango and salsa lessons, participatory forum theatre and poetry performances. Sharing of new work by CASA Community Theatre Company with the chance to sign up to join their community theatre company. Main objective is to make Latin American theatre, culture and the arts accessible to local audiences and the Latin American community.</p> <ul style="list-style-type: none"> • Good track record of delivery of similar events in Tower Hamlets. Have received funding from EF before. Weavers Ward - has received a high number of funded events in 2014/15 due to venues located in ward. Accessible venue, not on defaulters list. Confident that work can be completed as planned. • Raises awareness of Latin American Culture and provides opportunity for Local Latin American Communities to share their culture. Under-represented community –opportunity to participate in Latin dance, theatre and cultural life and to join the CASA theatre group. Emphasis on younger and older people through cultural activity such as dominoes, dance and theatre.

	<p>Content well defined, promotes cross cultural understanding and celebrates cultural diversity, promoting community cohesion and A Great Place to Live, Prosperous Community, contributes to One Tower Hamlets.</p> <ul style="list-style-type: none"> • Improves access to the Latin American Arts and Culture, workshops are open to all. Emphasis on older and younger people, targets latin and wider community. Accessible venue, celebrates cultural diversity. Marketing through latin and Rich Mix channels. Potential for sustainability • Partners clearly defined - Venue in kind, ACE funding, Barbican in – kind marketing support, Supporting Wall – PR, Healthy planet – office space in kind, those contributing and participating not clear if from Tower Hamlets. • Clear commitment to celebrating cultural diversity and cross-cultural understanding. Raising awareness and profile of Latin American Culture within the community. Some participation of wider community in workshops and joining Theatre Company • Good value for money, high number of beneficiaries. Reasonable cash and in-kind support. Free activities. Reasonable Admin and Project Management costs. Demonstrates quality through artists engagement and innovation through content. Progression routes through joining the CASA Theatre Company and interest in Latin culture etc through participation in the workshops
Assessment score	63/90

Appendix C: New Event Fund applications for events in October recommended for rejection

The following new applications to the Event Fund have been assessed by officers and are recommended for rejection. Details of each event are provided below. Black History Month applications are indicated by BHM.

Application reference	EF201516.51
Event	Drunken Nights IV
Event Date	22 nd October 2015, 26 th November 2015, 24 th March 2016
Organiser	Drunken Chorus
Venue	The George Tavern
Ward	Stepney Green
Amount requested	£1000
Amount awarded	£0
Event detail and summary assessment	<p>Free arts and performance events in the public bar spaces of local pubs, whilst also providing development support for emerging and early career artists. Events feature brand new contemporary performance pieces, created specifically for pubs.</p> <ul style="list-style-type: none"> • Good track record of delivery of similar events, takes place in under-represented ward. Not funded before. Takes place in a pub therefore not accessible to the wider community. • No clear evidence of need. Pub entertainment which could be inaccessible to the wider community who may not feel comfortable with the surroundings. No clear evidence that it contributes to the TH Community Plan. No local involvement although they mention using East London artists • Does not demonstrate improved access to arts based activities as not accessible to the whole community. Marketing generic and not clearly aimed at wider non-arts audience (locations for publicity are venues etc) • No clear indication of community involvement. Funding heavily reliant on ACE award which is pending. No notable partners beyond venue. • Does not indicate cross cultural understanding or diversity. Outcomes limited to artists and organisational development. No clear demonstration of wider community involvement. • Costs are quite high. No indication of any benefit to the community beyond audience.
Assessment score	38/90
Application reference	EF201516.55
Event	Concerning Violence – Screening and Q & A
Event Date	October 2015 (date not confirmed)

Organiser	Daily Life Ltd
Venue	Lime Wharf
Ward	St Peters
Amount requested	£1400
Amount awarded	£0
Event detail and summary assessment	<p>BHM: The event will be a screening of the archive driven documentary 'Concerning Violence'. A film that explores the struggles for independence of African countries from the 60's to 80's. The film is comprised of historical interviews with figures such as presidents, activists, soldiers and everyday people. They are giving their perspectives and recounting their experiences of their struggles for freedom from Colonial rule. The film links to Black mental health as it is set against the backdrop of narration from Lauryn Hill reading excerpts from Frantz Fanon's seminal text 'Wretched of the Earth'. Frantz Fanon was an Afro-Martiniquean psychiatrist born in the 1920s who worked in Algeria during the liberation movement. His work in a psychiatric hospital meant he saw the mental health cost of war and Colonialism first hand. This informed his writings on the subject which we hear overlaid in the film. The repercussions of incarceration and colonisation on subsequent generations is explored through the concept of transgenerational trauma amongst Black people and how to apply a recognition of the trauma that past generations endured through their experiences of events such as Colonialism and slavery which arguably have been transmitted to current day generations of Black people and subsequent mental health issues. Film is followed by panel discussion.</p> <ul style="list-style-type: none"> • Good Track Record and Delivery in Tower Hamlets. St Peter's Ward, has received a medium to high amount of funded events in 2014/15. Confident that work can be completed as planned. Experience of similar events dealing with mental Health issues. • Different to other events in the borough as looking at mental health of Black community through film and discussion with a panel. Educating people on issues around mental health and transgenerational trauma within the Black community. Film, post event discussion. Content well defined. Promotes community cohesion and cross-cultural understanding, contributes to One Tower Hamlets through being Intergenerational and promoting a Healthy and Supportive and Safe and Cohesive community. Ticketed but mention of some comps. • Limited access to arts based activity as solely film screening. Not clear what ticket prices are, or who will benefit from the complimentary tickets and does not

	<p>show how they will target or engage with TH community in particular. Panel likely to be of high quality. Event is innovative in terms of the subject content. Accessible venue, unclear marketing approach. Limited marketing mentioned - BHM brochure and Daily Life mailing list, Bobby Baker mailing list, TH website. No evidence of sustainability beyond event.</p> <ul style="list-style-type: none"> • No match funding, partnerships limited. • Outcomes reasonably well defined - Raising profile of Transgenerational Trauma & widening knowledge. Highlights the Influence of colonial oppression. Celebrates Cultural diversity and Cross cultural understanding by developing knowledge in relation to black mental health issues and transgenerational trauma. No clear artistic progression or skills. • Costs high for number of beneficiaries – ticket price, 80 beneficiaries. Event totally reliant on Event Fund for cash funding, not considered viable without the funding. Project Manager and Admin costs are reasonable.
Assessment score	43/90

Application reference	EF201516.56
Event	Save Ruby Jones presents: Blacksploitation
Event Date	24 th October 2015
Organiser	Arcola Theatre Production Company
Venue	Rich Mix
Ward	Weavers
Amount requested	£2100
Amount awarded	£0
Event detail and summary assessment	<p>BHM: BLACKSPLOITATION is an educational and theatrical variety show consisting entirely of performers who are black and identify as LGBTQIA+ (Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual+). Acts/works will be tailored to provide insight and understanding of black cultural influence within in the last century and history reflected in entertainment, including: cabaret, burlesque, ballet, queer/gender performance and music. The event takes the form of a hosted cabaret evening as part of Black History Month. All artists will produce work which will be multi-faceted in its skill base (a fusion of classic and modern devices) and will also represent key historical moments (the rise of Josephine Baker, Sephia Showgirls of the Cotton Club, black performers in classic arts, Blaxploitation cinema, Stonewall Riots, the rise of drag and dance hall culture and so on)..</p> <ul style="list-style-type: none"> • Good Track Record of Delivery of similar events. No

	<p>apparent track record of events in Tower Hamlets. Have not received previous funding from EF. Weavers Ward, has received a high amount of funded events in 2014/15. Confident that work can be completed as planned.</p> <ul style="list-style-type: none"> • Ticketed event, LGBTQIA+ cabaret, burlesque show, not clear how this will target local or new audiences or what benefit will be beyond watching the show. 30 free tickets targeted at local groups and organisations however average ticket price is £10 with limited availability therefore not very accessible. Meets priority of LGBT and BME focus. Aims to raise awareness of Black history and culture, and contribution of LGBTQIA community. Content well defined, promotes cross cultural understanding and celebrates cultural diversity. Promotes community cohesion and A Great Place to Live, Safe and Cohesive community through breaking down barriers - contributes to One Tower Hamlets • Limited in improving access to arts based activity as it is a ticketed show in a Theatre with limited capacity with no supporting community element. Potentially cost prohibitive ticket price, will not necessarily reach audiences beyond the Theatre Company and venue's mailing lists and existing audiences. Innovative programme in so far as under-represented groups, and would appear to be of high quality. Accessible venue. No evidence of workshops or involvement or participation. Marketing through social media, no evidence of sustainability beyond event. • Weak partnerships - Venue in kind. No evidence of community involvement from Tower Hamlets. No Cash funding from other partners. New partnership between venues. • Demonstrates commitment to celebrating cultural diversity and extending cross –cultural understanding. Some organisational / venue and artists development, no evidence of outcomes for audience / community beyond raising awareness of BHM LGBTQIA communities, and culture. No evidence of participation or community involvement in the show beyond performance of the artists. • High reliance on Event Fund, poor value for money, low number of beneficiaries, no agreed match funding beyond ticket sales. limited in-kind support through partners. (venue). High cost per head, limited engagement with partners and community. Reasonable Admin and Project Management costs. Demonstrates quality and innovation.
Assessment score	36/90

Application reference	EF201516.57
Event	This is The Way I See It
Event Date	5 th to 9 th October 2015
Organiser	The Stepney Partnership (School partnership of 6 primary, 1 secondary and 1 special school in Stepney)
Venue	Mile End Park Art Pavilion
Ward	Bow West
Amount requested	£1500
Amount awarded	£0
Event detail and summary assessment	<p>Art exhibition to showcase and celebrate the artwork that is produced in schools. Setting up the work in a recognised exhibition space and displaying in a professional manner will serve as inspiration and aspiration for the children who produce the work, families and the wider community who visit the exhibition. Children and adults will have opportunities to work with artists or skilled individuals through workshops in: Observational drawing, collage, models, making broaches or plaques with found objects, sculpture, sewing activities. There will also be activities run by parents that demonstrate and celebrate cultural diversity within the partnership. Series or workshops and it is also envisaged that a local artist will talk to groups about his/her work and choosing to be an artist as a job. As well as the workshops (mainly aimed at schools even though in Art Pavilion) there will be an opportunity for all visitors to contribute to a collage or sculpture that will be ongoing as the week progresses. A short film will be made that can be placed on school websites. The event will be free to enter. Publicity materials will encourage the wider community to visit the exhibition outside the workshop times as this will control the flow of visitors.</p> <ul style="list-style-type: none"> • Experience in working with children and young people. Partnership have organised some previous partnership events on school premises however not of similar type. Bow West Ward, has received a low number of funded events in 2014/15. Limited accessibility as during school hours and not fully open to wider community. Confident that work can be completed as planned • Different to other events as children and schools partnering to put on exhibition. Clear priority to showcase the arts as a career or creative pathway. Content well defined, promotes cross cultural understanding and celebrates cultural diversity. Promotes community cohesion and A Great Place to Live, Safe and Cohesive community - contributes to One Tower Hamlets. Improves access to the arts however, workshops are mainly only open to school groups although the public have limited access to

	<p>workshops and exhibition. Improves access to the arts for the school children and immediate families but not really demonstrated for wider community. Emphasis on children and young people. Accessible venue, celebrates cultural diversity. Marketing through School newsletters and websites, doctors, community centres, one stop shops. Potential for sustainability</p> <ul style="list-style-type: none"> • Venue community rate. 8 schools will contribute much of the costs. No evidence of community involvement from Tower Hamlets beyond schools and parents. No Cash funding from other partners. • No clear evidence of participation or wider community involvement. Clear outcomes for the school children as workshop participants. Good potential for raising awareness of progression / interest in the arts and creative industries. • High reliance on Event Fund, reasonable value for money, high number of beneficiaries. No agreed match funding beyond schools input. Limited engagement with community. Fairly high Admin and Project Management costs. Demonstrates quality through artists engagement and innovation through content
Assessment score	38/90

Application reference	EF201516.59
Event	Civilised Cinema: The Fight for Equal Rights on Screen
Event Date	6 th and 20 th October 2015
Organiser	The New Black Film Collective
Venue	Genesis Cinema
Ward	Bethnal Green
Amount requested	£1500
Amount awarded	£0
Event detail and summary assessment	<p>BHM: Civilised Cinema' is a free film season at Genesis Cinema that commemorates the recent anniversaries of the civil rights movement in the UK and the US such as 50 years since the passing of the British Race Relations Act, voting rights in America, death of Malcolm X and so on. It will take place over 2 double-bill Tuesdays and the films we will screen include 'Dear White People', 'Selma', 'Malcolm X' and 'The Black Panther: Vanguard of a Revolution'. The two nights will also be complemented by spoken work and musical performances after the screenings to add to the cultural experience. With the climate of racial tensions, this event will serve to bring the community together from different backgrounds and celebrate how people worked hard to fight injustice. It will also be a platform for local talent so showcase their art.</p> <ul style="list-style-type: none"> • This Application was not assessed as it was received after the 18:00 deadline. Applicant has been

	approached and given the opportunity to resubmit for a later date.
Assessment score	0/90

This page is intentionally left blank

GUIDELINES AND CRITERIA

Tower Hamlets Council recognises the unique position of local voluntary and community groups in supporting residents as well as providing services for them. The Council is committed to supporting the work and the future of the voluntary and community sector, coupled with the drive for the best use of resources.

The Events Fund is a distinct allocation from the Tower Hamlets Mainstream Grants budget and exists to provide small grants for high quality public events and festivals, which are accessible to, and of benefit to the community. Please pay careful attention to the following information and, to avoid disappointment, only apply if fully eligible.

1. When to apply

- a. The Events Fund operates on a rolling programme with monthly deadlines.
- b. Applications should be received 3 months before the event or project takes place, or at a minimum should adhere to the timeframe below.
- c. Successful applicants must return the signed Terms and Conditions Acceptance Form within 4 weeks of the start date of their project or event
- d. We aim to assess applications within three weeks of the deadlines outlined below. However please take into consideration that it can take up to 3 months from application deadline to receipt of first 80% of funding.
- e. Late applications will not be considered and applications cannot be made retrospectively.
- f. Events requiring a Premises Licence (where one does not already exist) are advised to apply a minimum of 3 months before their event date.
- g. All applications must be submitted on the correct application form

Applications must be received by 18:00 (6pm) on the deadline day, late submissions WILL NOT BE CONSIDERED

Event Date	Application Deadline	Event Date	Application Deadline
April 2015	18th March 2015	October 2015	3rd August 2015
May 2015	18th March 2015	November 2015	7 th September 2015
June 2015	6th April 2015	December 2015	5th October 2015
July 2015	4th May 2015	January 2016	2 nd November 2015
August 2015	1st June 2015	February 2016	7 th December 2015
September 2015	6 th July 2015	March 2016	4th January 2016

2. Award Amounts

- a. Awards will depend on the overall demand for grants, the level of priority attached to the event, the proposed use of the grant, and to what extent the stated criteria can be met.
- b. We are unlikely to fund the same organisation twice in the same financial year.
- c. Events funded in one financial year will not be guaranteed funding the following year.
- d. The maximum amount that can be applied for is £2,500. However, most awards will be in the region of £500 - £1,500.
- e. The level of funding offered will take into consideration the cost, subsidy per head, other cash funding agreed or pending, the amount of in-kind support, the audience or participants benefiting from the project and / or the overarching artistic value of the project and its benefits.
- f. Applicants applying for higher level awards will need to demonstrate a high quality offer and good value for money, with sufficient cash funding from other sources.
- g. Events with paid entry will need to demonstrate what the entry cost will be and the breakdown of ticket prices. The application will need to demonstrate that the event will maintain access to the wider community. Priority will be given to events which are free of charge.
- h. Awards will depend on the overall demand for grants, the level of priority attached to the event, the proposed use of the grant, and to what extent the stated criteria can be met.

3. The Events Fund aims to:

- a. Improve access to arts based events.
- b. Encourage good practice.
- c. Provide arts activities where few exist.
- d. Improve quality of festivals and events in Tower Hamlets.
- e. Extend the potential of events to develop audiences, encourage participation and increase community involvement.
- f. Allow for more adventurous or ambitious programming.
- g. Promote community cohesion and cross-cultural understanding

4. Eligibility

- a. Events and projects that are eligible include: community arts festivals, cultural events, creative and performing arts projects.
- b. In all cases events or projects should be led by an organisation which has a formal management

structure and constitution. The organisation must be able to show that it is financially stable, has a company bank account, has suitable premises, and has expertise to carry out and manage the activities that it needs funding for.

- c. All events must take place within the London Borough of Tower Hamlets between 1st April 2015 and 31st March 2016.
- d. Applications must meet the appropriate timescales – deadlines are final and non-negotiable.
- e. The activities must contribute directly to priorities in the Tower Hamlets Community Plan or Strategic Plan, mainly benefiting people who live in Tower Hamlets. For more information go to <http://tinyurl.com/pvlygj3>

One Tower Hamlets Promoting Community Cohesion through a diverse programme of free community events which contribute to tackling inequality, strengthening community cohesion and building community leadership and personal responsibility.

- **A Great Place to Live** – promoting a wide range of free or affordable arts provision to residents of the borough, bringing together residents from different communities both as audience and participants to celebrate the richness, vibrance and energy that our communities provide.
- **A Healthy and Supportive Community** – to support residents to live healthier, more independent lives and reduce the risk of harm and neglect to vulnerable children and adults. Promoting healthy living and mental wellbeing through arts and events.
- **A Safe and Cohesive Community** –to have a safer Tower Hamlets: a place where everyone feels safe, gets on better together and difference is not seen as threat but a core strength of the borough.
- **A Prosperous Community** – to have a Tower Hamlets in which everyone, regardless of their background and circumstances, has the aspiration and opportunity to achieve their full potential. At the heart of this theme is a focus on combating social exclusion, reducing poverty and improving the life chances of all residents. Working in partnership with large and small businesses, delivering activities for older people, young people and children.

5. Priority will be given to the following types of projects or events with a particular emphasis on the points below. Please provide evidence in your application of *how* you will achieve this. Use your own words rather than repeating the phrasing below.

- a. Community arts events which tackle inequality, strengthen community cohesion and build community leadership and personal responsibility.
- b. Community arts events which involve young people and encourage making a positive contribution to the community.
- c. Community arts events aimed at and involving older people.
- d. Arts events or projects which take place in under-represented ward areas in the borough, namely wards 2, 3, 4, 5, 6, 7, 8, 10, 12, 15, 16, 18, 20. To find your ward, please go to 1d on

the application form.

- e. Arts events or arts projects which are able to make a real difference in terms of community provision, neighbourhood renewal and/or community development.
- f. Arts events or arts projects which celebrate cultural diversity and extend cross-cultural understanding in the borough.
- g. Arts events or arts projects which are generated by organisations from within the borough.
- h. Arts events or arts projects which will take place in areas/venues/spaces that have little or no art activity or few public events.
- i. Arts events or arts projects which utilise art forms which are under-represented in the borough, or take a fresh and innovative approach to better represented art forms.
- j. Arts events or arts projects which aim to benefit the local community and increase opportunities for people with disabilities to take part in the arts; especially in areas of the borough where there is little chance to do this.
- k. Arts events or arts projects which involve the community in delivering and managing the event/project.
- l. Arts events or arts projects which attract a family audience.
- m. Arts events or arts projects which are discernibly different from other events in the borough.
- n. Cultural events or community arts projects which provide free access to audience and participants.
- o. Cultural events or community arts projects which celebrate and contribute to the Black History Month programme in October 2015.

6. The Events Fund will NOT:

- a. Be the sole source of income – the organisation must be able to show that it is taking reasonable steps to obtain funding for its activities from sources other than the council. Organisers are advised to seek funding and partnership support from a variety of sources. Other funding should not be solely “in-kind”. Details of other funding schemes and support can be obtained from:
<http://tinyurl.com/TH-other-funding>
<http://tinyurl.com/THOpen4Community>
<http://tinyurl.com/Mayor-s-Community-Grants>
- b. Fund core activities, i.e. main or essential activities of the company/organisation.
- c. Support events devoid of cultural or artistic content.

- d. Support profit making activities or events with a prohibitive charge for entry for local audiences.
- e. Support those who aim to raise money for charity, to promote religious or political beliefs or to promote the interests of an individual or organisation. The organisation must show that it does not want to promote or oppose any political party or cause or otherwise get involved in party political activity. We will not fund activities which promote the adoption of a particular faith or religion.
- f. Support any activity that leads to the long-term segregation of any particular group. (Segregation means keeping a group apart from the rest of the community.)
- g. Make grant payments to individuals. Organisations must have a bank account.
- h. Fund an organisation that did not fulfil grant conditions in full in previous years.

7. The Events Fund has the following mandatory criteria:

(Please bear this section in mind when completing your application form)

- a. Applications must be made on the correct version of the online Events Fund Form which must be completed in full. You should answer the questions in your own words giving evidence of how you will achieve your outcomes and ensure that your application is in an easily read format.
- b. Events / projects must take place in Tower Hamlets.
- c. Events / projects must have a clear sense of purpose and demonstrate a commitment to equality of opportunity. The event / project should contribute to greater mutual understanding, respect and good relations between different groups in the community. Please give clear examples.
- d. Events / projects must demonstrate support for the Council's vision to improve the quality of life for everyone living or working in the borough by ensuring they are compliant with the Equality Act 2010 and not discriminating on grounds of Age, Disability, Gender Reassignment, Pregnancy and Maternity, Race, Religion or belief (or lack of belief), Sex, Sexual Orientation, Marriage and Civil Partnership.
- e. Events / projects must be accessible to the general public (i.e. not be restricted to closed groups such as members of an organisation). Please demonstrate how you will promote your event to the wider community.
- f. Events / projects must demonstrate community involvement and active participation. Please demonstrate how you would do this, e.g. through workshops, organising, performance etc with clear outcomes stated.
- g. Applicants must be able to demonstrate their ability to attract partnership funding and support. Give examples.
- h. Income and Expenditure totals should be the same (balance). All cash and in-kind amounts should be included, as well as any projected income from ticket sales if applicable.

- i. Applicants must demonstrate good management and organisational practice as well as the viability of the event / project and their ability to carry it out.
- j. Applications can only be made by fully constituted organisations and must be accompanied by a copy of the constitution and most recent set of accounts.
- k. Acceptance forms must contain organisation bank account details, not those of personal current accounts. Payments are made by BACS transfer.
- l. Applicants must take out appropriate and adequate public liability insurance for the event.
- m. Events / projects must comply with statutory requirements for entertainment licensing, health and safety, safeguarding children and vulnerable adults, copyright etc. Organisers must obtain all necessary consents.

For further guidance regarding licensing go to: <http://tinyurl.com/THLicensing>

- n. Where possible, events will take place in accessible venues & your organisation must demonstrate an understanding of your obligations with regard to the Equality Act 2010. For further guidance go to: <http://tinyurl.com/TH-Equalities>
- o. Our monitoring requirements (Events Fund Evaluation) must be met within given timelines. Late and incomplete submissions may result in your second payment being withheld.
- p. Any payments granted to organisations supplying false information on their application forms are to be repaid in full to the Council.
- q. Events cancelled after receiving award will require organisations to repay the award in full.

8. Successful recipients of Events Fund grants MUST:

- a. Ensure that the programme/content of the event does not differ substantially from how it is described in your application. Any substantial changes to the programme or other income / funding received should be discussed with one of the Festivals & Events Officers prior to the event date, and we reserve the right to reconsider our funding commitment and to require repayment of any monies paid.
- b. Acknowledge the support of Tower Hamlets including use of logo and the following text inserted "Supported by Tower Hamlets Council", in all event publicity and promotional material including digital platforms such as websites or social media, press releases and post-event reports. Please use the correct version of the logo as supplied to successful applicants within the acceptance pack.
- c. Electronic versions of publicity and promotional material must be emailed to festivalsandevents@towerhamlets.gov.uk before your event, and hard copies should be submitted with your completed Evaluation Form.

- d. Be aware that any illegal fly posting of posters or promotional material around a funded event will mean that there will be no future funding for the group involved.
- e. Understand that for awards of £500 or more, 20% of the award will be retained until receipt of the completed evaluation form & budget statement (see point i. below) and all supporting documents as specified.
- f. Complete and return an acceptance form at least 4 weeks before the event / project.
- g. Submit details of the event directly onto the Tower Hamlets Arts website also including a photographic image to illustrate the event and register their organisation on our online Arts Directory at least 4 weeks before the event / project.
<http://tinyurl.com/submit-events>
- h. Be aware that payment will not be processed until:
 - o we have received the completed and signed acceptance form complete with BACS details by the specified deadline;
 - o details of the event have been added to the website;
 - o details of your organisation are registered onto the Arts Directory. (Tower Hamlets based organisations only)

Failure to receive a signed acceptance form at least 4 weeks prior to the date of your event will result in the Events Fund grant offer being withdrawn, as we are to assume that either you do not wish to accept the grant offered, or that your event is not taking place.

Please note that, in accordance with council finance procedures, it may take up to 28 days to process each payment instalment.

- i. Submit an evaluation report, photographs of the event, publicity samples, Equalities monitoring and final budget statement no later than the stated deadline. It will be the responsibility of the successful applicant to return these documents on time – we do not routinely send out reminders. Failure to submit an evaluation form and final budget statement within stated deadline will result in the final instalment of grant being withheld (for grants over £500) and may jeopardise any future application to the Events Fund regardless of grant total.
- j. Provide free access for THC arts team and/or their representatives to the event/project for purposes of monitoring.

For further details about the Events Fund please contact:

Festivals & Events Officer,
Arts, Parks & Events,
Tower Hamlets Council,
Brady Arts Centre,
192 -196 Hanbury Street,
London, E1 5HU
Tel. 020 7364 7907
Email: festivalsandevents@towerhamlets.gov.uk

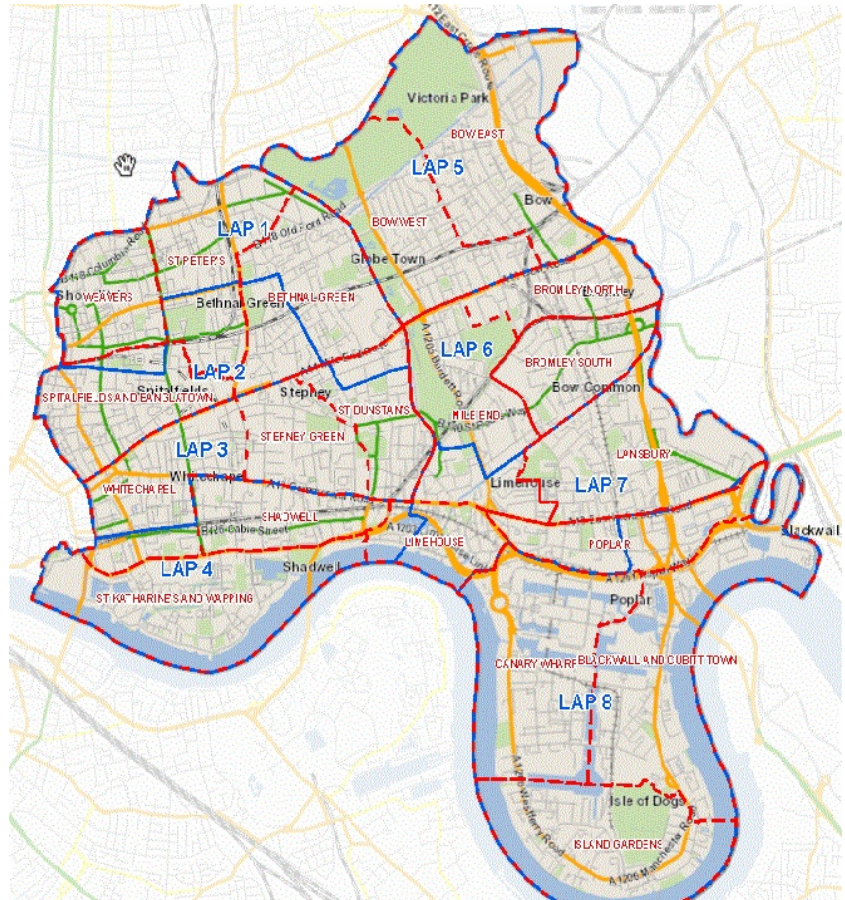
If you wish to have confirmation that your application form has been received, please email festivalsandevents@towerhamlets.gov.uk

All sections of the Events Fund Form must be completed in full.
 You should answer the questions in your own words, giving evidence and examples where appropriate. PLEASE KEEP A COPY OF YOUR APPLICATION. Please ensure your application is in an easily read format.

1	Event Details	
a Title of event / project		
b Date & Times of Event	Include start and end date and times.	
c Venue	Where will the event/ project be taking place? Include postcode and Ward area	

Geographical Area where event is taking place

- 1. Bethnal Green
- 2. Blackwall and Cubitt Town
- 3. Bow East
- 4. Bow West
- 5. Bromley North
- 6. Bromley South
- 7. Canary Wharf
- 8. Island Gardens
- 9. Lansbury
- 10. Limehouse
- 11. Mile End
- 12. Poplar
- 13. Shadwell
- 14. Spitalfields and Banglatown
- 15. St Dunstan's
- 16. St Katharine's and Wapping
- 17. St Peter's
- 18. Stepney Green
- 19. Weavers
- 20. Whitechapel



2 Your Organisation																	
a Contact Details	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Contact name:</td> <td style="height: 40px;"></td> </tr> <tr> <td style="padding: 5px;">Position in company:</td> <td style="height: 40px;"></td> </tr> <tr> <td style="padding: 5px;">Organisation name:</td> <td style="height: 40px;"></td> </tr> <tr> <td style="padding: 5px;">Registered address:</td> <td style="height: 80px;"></td> </tr> <tr> <td style="padding: 5px;">Phone No:</td> <td style="height: 30px;"></td> </tr> <tr> <td style="padding: 5px;">Mobile No:</td> <td style="height: 30px;"></td> </tr> <tr> <td style="padding: 5px;">Email address:</td> <td style="height: 30px;"></td> </tr> <tr> <td style="padding: 5px;">Web address:</td> <td style="height: 30px;"></td> </tr> </table>	Contact name:		Position in company:		Organisation name:		Registered address:		Phone No:		Mobile No:		Email address:		Web address:	
Contact name:																	
Position in company:																	
Organisation name:																	
Registered address:																	
Phone No:																	
Mobile No:																	
Email address:																	
Web address:																	
b When was your organisation set up?	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; padding: 5px;">Please give the set-up date</td> <td style="height: 60px;"></td> </tr> </table>	Please give the set-up date															
Please give the set-up date																	
c Organisation Management & Description	<ul style="list-style-type: none"> How is your organisation managed? Include legal/charity status and company and/or charity number if you have one. In no more than 100 words please describe the work of your organisation. Include a mission statement if you have one. Give details of your organisation's long-term objectives/strategy. 																

d Event Management	<ul style="list-style-type: none"> • Give details of at least 2 recent / similar events your organisation has managed. • Include size, scale & audience attendance, as well as the size of budget/s you are used to managing.
-------------------------------------	---

e Type of organisation	Please tick all of the boxes below which apply to your organisation
---	---

We work solely or mainly with/for deaf and disabled people

We work solely or mainly with/for people who are: women men transgender

We work solely or mainly with/for people of a particular ethnic heritage
 If yes, please specify:

We work solely or mainly with/for young/older people
 If yes, please specify which age group:

We work solely or mainly with/for faith groups
 If yes, please specify which faith(s):

We work solely or mainly with heterosexual lesbian gay bisexual people

We work solely or mainly with women who are pregnant or currently breastfeeding

We work solely or mainly with people who are in Civil Partnerships Married Single
 Co-habiting Divorced

We work solely or mainly with people with mental health conditions

We work solely or mainly with long standing illness or health conditions

Other
 Please specify

3	Your Event	
a Attendance	<p>How many people do you expect to benefit from your event? Please include audience, participants, artists, Managers and organisers in the total.</p>	
b Description of Event	<p>What is the Event?</p> <ul style="list-style-type: none"> • Include details such as event content, audience profile, etc. • Include number of workshops, performances etc. • You should demonstrate that your event is accessible, innovative, creative and of high quality. Make reference to the Event Fund priorities & mandatory criteria • Please give examples and evidence to demonstrate each of these in your own words. • What is the purpose and expected outcomes of your event? • Will there be ticketed entry? Please include all ticket prices, including concessions, subsidies for local residents and free admission. 	

<p>c Benefit</p>	<ul style="list-style-type: none"> • What evidence is there that the event/project is needed? (Include how it will benefit the community and how your event is different from other events in the borough) • What are your priorities and how do they correlate with the Tower Hamlets Community Plan? • Please provide as much detail as possible. Think about content, location, and target audience. • Please refer to priorities in sections 4 and 5 of guidelines and criteria.
-----------------------------	--

<p>d Responsibility</p>	<ul style="list-style-type: none"> • Who will be responsible for delivering the event/project? Please include CVs of main leader/s. • Include a brief account of their ability to manage the event/project (i.e. track record). • Which other personnel (paid or unpaid) will be involved?
------------------------------------	---

<p>e Community involvement</p>	<ul style="list-style-type: none"> • How are you going to include the wider community in organising or actively participating in your event/project? • Please include details of partnerships, volunteers, cultural diversity, workshops, development etc. • How will you recruit participants to this project?
<p>f Accessibility</p>	<ul style="list-style-type: none"> • How will you ensure that your event/project is accessible to the whole community? This includes physical, financial, social and cultural accessibility. • Include how you will you market the event/project. Please include electronic and social media. • You are advised to demonstrate a commitment to equality of opportunity. • Please also demonstrate that you have understood your obligations regarding the Equality Act 2010
<p>g Previous Council Funding</p>	<ul style="list-style-type: none"> • Were you funded by LBTH in the previous 4 years? • If yes, please give the name & date of your event and funding award. • NB. Previous funding does not guarantee funding in subsequent years.

4		Partners	
a		Who are your partners on this project and how are you working together? <ul style="list-style-type: none"> • Include details & evidence of partnership funding, help in kind and collaborative work e.g. venue hire, office space, free marketing, use of equipment, etc. • Include any other funding/ in kind help from other Tower Hamlets council departments. • Please quantify in monetary terms. These amounts should be entered under income and expenditure in kind in Section 6. 	
5		Outcomes	
a		<ul style="list-style-type: none"> • What are the intended outcomes of the event/project? Please give a minimum of 4 outcomes and their evidencing requirements. • E.g. who will benefit, how will they benefit, how will it benefit the wider community? • How will you measure these outcomes? • Please detail any artistic development or progression routes for participants. • Please include increased participation and community involvement as a result of your activity. 	
	Outcome Description	Evidencing Requirements (How this will be measured)	
1			
2			
3			
4			
5			

B	<ul style="list-style-type: none">• How does this project fit into your long term objectives/strategy? (You should have given details of your long term objectives in Section 2c – Your Organisation)• How will you measure if this has been a success?

6	Income & Expenditure Please ensure that both budgets balance.		
a	Income		
Source of income Please give name of source or funder. Please also include any anticipated income from Ticket Sales if applicable.	Amount	Cash or in kind?	Agreed or pending?
<i>e.g. Tower Hamlets Homes,</i>	<i>£200</i>	<i>In kind</i>	<i>agreed</i>
Amount you are applying for from the Tower Hamlets Events Fund:			
TOTAL:			

b. Expenditure Give details of the TOTAL projected expenditure of the proposal. (the total expenditure should be the same as the total income)			
Details		Cash or In Kind (please indicate for each cost)	Total Expenditure £
Staff:			
Administration:			
Equipment and materials:			
Infrastructure: e.g. stages, marquees			
Services: e.g. stewarding, medical.			
Artists fees / entertainment:			
Venue:			
Marketing:			
Licensing/ Health & Safety: MANDATORY			
Insurance: MANDATORY			
Monitoring and evaluation: MANDATORY			
Other – please list:			
TOTAL: This should be the same as your total income.	Total should include the in kind and cash expenditure		£

Tower Hamlets Council upholds the principles of the Data Protection Act and will hold on computer personal data supplied by you on this form or in any subsequent telephone conversation or correspondence during the course of our business relationship for the purpose of community development. The information held will be sourced from your employer or colleagues and may also be disclosed to your employer, colleagues, suppliers providers of goods of services in relation to effecting repairs upon our computing equipment, employment recruitment agencies and education or training establishments and examining bodies. The information supplied by you will also be available widely within the public domain.

I the undersigned freely consent to Tower Hamlets Council processing the information provided in the course of our partnership relationship with the Authority as outlined above.

DECLARATION

On behalf of the organisation / management committee, I declare that:

- the information in this application form and attachments is accurate to the best of my knowledge;
- I understand that my event/project must comply with statutory requirements for licensing, health & safety etc – our organisation will obtain all necessary consents & appropriate insurance cover.
- I have included CV of project leaders.
- I have included a copy of the organisation’s most recent set of accounts.
- I have included a copy of the organisation’s constitution.

Two signatures are required.

Name: Signed.....
(Contact person)

Position in organisation / Date
management committee:

Name: Signed
(Management Committee
Member)

Position in organisation / Date
management committee:

COMPLETED, SIGNED APPLICATION FORMS MUST BE SENT TO:

Festivals & Events Officer
London Borough of Tower Hamlets,
Arts, Parks & Events
Brady Arts Centre
192-196 Hanbury Street
London E1 5HU

Email: festivalsandevents@towerhamlets.gov.uk

This page is intentionally left blank



EVENTS FUND 2015-2016

Evaluation Form

It is a condition of grant for **ALL** successful applicants that you must complete, sign and return this form to Arts and Events by the deadline that applies to your project. For grants of £500+, the final payment will only be released when we have the information requested on this form **and when we are confident that all the grant conditions have been fulfilled.**

Deadlines for complete Evaluation Forms and all supporting information to be received:

Event Date	Evaluation Deadline	Event Date	Evaluation Deadline
April 2015	30 th June 2015	October 2015	5 th January 2016
May 2015	31 st July 2015	November 2015	31 st January 2016
June 2015	31 st August 2015	December 2015	29 th February 2016
July 2015	30 th September 2015	January 2016	31 st March 2016
August 2015	31 st October 2015	February 2016	30 th April 2016
September 2015	30 th November 2015	March 2016	31 st May 2016

1) **Please include the following with this form:**

a) **A FULL BUDGET STATEMENT**

The statement should detail the entire budget – both income and expenditure. It should be for this project / event only and should not include other core activities of your organisation. It should reflect the projected income and expenditure submitted with your original application. Please use notes to explain any difference from the budget in your original application. Remember to include "in-kind" items and any ticket revenue in both income and expenditure.

b) Please enclose photographs from your event (either prints or digital photos 300dpi or above) with your evaluation form and budget along with declaration that you have written permission from the subjects for their usage by LB Tower Hamlets.

c) Please enclose any publicity or promotional material showing the Tower Hamlets council logo.

2) Insufficient information provided in this evaluation may result in a request for re-submission (provided that it is before the final deadline) or the final payment of grant being withheld.

3) We want to make sure that all of our services are delivered fairly and include everyone's needs. The information provided will help us to improve our services to you and others in Tower Hamlets. With up-to-date and accurate information we are able to better understand our service users / residents to meet their specific needs, identify any possible discrimination or barriers to accessing our services and work to remove them.

- 4) Tower Hamlets Council monitors the delivery of services to ensure that they are representative of all communities and that all service users are treated fairly. The information you provide on this questionnaire will remain strictly confidential, in accordance with the Data Protection Act 1998. Information will only be used by Tower Hamlets Council or other arms-length organisations in the Tower Hamlets Partnership.
- 5) When completing the question on disability, this can be a physical or mental impairment which has a substantial and long term adverse effect on a person's ability to carry out normal day to day activities.

If you would prefer an electronic version of this form, please email your request to:
festivalsandevents@towerhamlets.gov.uk



Evaluation Form for Events Fund

1 Event Details					
a	Name of Organisation				
b	Title of event/project:				
c	When did the event/project take place? Give date/s and times (include any reasons for changes from your original application).				
2 Access					
a	How many people were involved in, or benefited from, your project?				
	As participants				
	As audience				
	As artists				
	As managers/organisers				
b	From what ethnic group were the people who benefited from the project (please give a percentage of each category that applies). You may need to estimate this, please indicate if Actual or Estimated.				
	White				
	British		Irish		Traveller of Irish Heritage
	Turkish / Turkish Cypriot		Greek / Greek Cypriot		Gypsy / Roma
	European		other		NOT KNOWN
	Asian				
	Asian British		Bangladeshi		other
	Indian		Pakistani		Mixed / Dual Heritage
	Chinese		Vietnamese		NOT KNOWN
	Black				
	Caribbean		African		Black British
	Somali		Mixed / Dual Heritage		Other
	Latin American		Any other ethnic group		NOT KNOWN

c	Please indicate what percentage of your audience / participants had a disability:						
	Alzheimer's		Dementia		Deaf or Partially Deaf		
	Blind or partially sighted		Physical Disability		Learning Disability		
	NOT KNOWN						
d	Gender: Please indicate what percentage of your audience / participants were:						
	Women		Men		Transgender		
e	Age: Please indicate what percentage of your audience / participants were aged:						
	0-4		5-9		10 – 14		15 – 19
	20 – 24		25 – 29		30 – 34		35 – 39
	40 – 44		45 – 49		50 – 54		55 – 59
	60 – 64		65+		NOT KNOWN		
f	Religion Please indicate what percentage of your audience / participants were:						
	Agnostic		had no religion				
	Christian		Jewish				
	Muslim		Buddhist				
	Sikh		Hindu				
	Humanist		another religion (please specify)				
	NOT KNOWN						
g	Sexual Orientation						
	Heterosexual		Lesbian				
	Gay		Bisexual				
	NOT KNOWN						
h	Pregnancy and Maternity						
	Pregnant		Breastfeeding				
	NOT KNOWN						

i	Relationship Status Please tell us the percentage of people who were:		
	Civil Partnerships		Married
	Single		Co-habiting
	NOT KNOWN		Divorced
3	Your Event Refer to question 3 in your application		
a	How did the project allow the audience and or/participants to experience a creative and high quality event? Please give examples and evidence.		
b	How did the project meet the priorities that you identified in your original application? Please give examples and evidence.		
C	How did the project enable you to reach the particular groups that you identified in your original application? Please give examples and evidence.		
4	Marketing Please refer to question 3f in your application		
a	Explain whether your marketing plans were successful. Give examples. Attach copies of all relevant PR material – it is a condition of grant that the Tower Hamlets logo is used on all relevant publicity and promotional material.		

b	How were you able to attract new audiences / participants. Give examples.																		
5	Outcomes Please refer to outcomes you stated in question 5 in your application																		
a	Did you achieve your intended outcomes? Please give evidence / examples:																		
	<table border="1"> <thead> <tr> <th></th> <th>Activity / output / outcome description</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>1</td> <td></td> <td></td> </tr> <tr> <td>2</td> <td></td> <td></td> </tr> <tr> <td>3</td> <td></td> <td></td> </tr> <tr> <td>4</td> <td></td> <td></td> </tr> <tr> <td>5</td> <td></td> <td></td> </tr> </tbody> </table>		Activity / output / outcome description	Evidence	1			2			3			4			5		
	Activity / output / outcome description	Evidence																	
1																			
2																			
3																			
4																			
5																			
b	How has this project helped strengthen, develop or change your organisation or its activities? Please give evidence / examples:																		
c	Do you intend to repeat and/or develop this project in the future? Please explain:																		

Budget Spreadsheet To Accompany Evaluation Form.

Please put all costs and income including ticket income and all contributions both cash and in kind and clearly state who has provided the financial support.

This budget should include the sources of income and expenditure given on your original application form with the actual amounts.

6 ACTUAL Income (Total for the event)			
Source of income Please give name of source or sponsor	Amount Total cash and in kind	Cash	In Kind
Amount you received from the Events Fund: (Please put full award amount even if you are awaiting the second payment)			
TOTAL:	£		

7 ACTUAL Expenditure				
Give details of the TOTAL expenditure reflecting your original application budget.				
Details		Cash	In Kind	Total Expenditure £
Staff:				
Administration:				
Equipment and materials:				
Infrastructure: e.g. stages, marquees				
Services: e.g. stewarding, medical.				
Artists fees / entertainment:				
Marketing:				
Licensing/ Health & Safety: MANDATORY				
Insurance: MANDATORY				
Monitoring and evaluation: MANDATORY				
Other – please list:				
TOTAL: This should be the same as your total income.				

8	Checklist (please tick box)	
	Completed evaluation form (all sections)	<input type="checkbox"/>
	Full budget statement – both income and expenditure with notes if applicable	<input type="checkbox"/>
	Photographs from your event, 300 dpi or above, either digital or prints (optional) I declare that I have obtained signed consent for use of the photos attached:	<input type="checkbox"/>
	Any publicity or promotional material showing use of Tower Hamlets logo	<input type="checkbox"/>
	Copy of Public Liability Insurance	<input type="checkbox"/>
9	Declaration	
	I confirm to the best of my knowledge that the information provided and the assessments made on this form as well as the attached budget statement are true and accurate. We have complied with the standard and special conditions attached to the grant and request payment of the final instalment.	
	Name:	<input type="text"/>
	Signature:	<input type="text"/>
	Position:	<input type="text"/>
	Date:	<input type="text"/>

Please return your completed form to:

Events Fund Administrator
 LBTH Arts & Events
 Brady Arts Centre
 192-196 Hanbury Street
 London E1 5HU

email: festivalsandevents@towerhamlets.gov.uk

This page is intentionally left blank

Equality Analysis (EA)

Financial Year
2015/16

Section 1 – General Information (Aims and Objectives)

Name of the proposal including aims, objectives and purpose

(Please note – for the purpose of this doc, 'proposal' refers to a policy, function, strategy or project)

Event Fund Applications for Events taking place in October 2015

See Appendix
A

Current decision
rating



Conclusion - To be completed at the end of the Equality Analysis process

(the exec summary will provide an update on the findings of the EA and what outcome there has been as a result. For example, based on the findings of the EA, the proposal was rejected as the impact on a particular group was unreasonable and did not give due regard. Or, based on the EA, the proposal was amended and alternative steps taken)

Name: Shazia Hussain
(signed off by)

Date signed off: 20 08 15
(approved)

Service area:
Culture, Learning and Leisure, CLC

Team name:
Arts, parks and Events

Service manager:
Stephen Murray, Head of Arts, Parks and Events

Name and role of the officer completing the EA:
Alison Denning – Festivals and Events Officer

Section 2 – Evidence (Consideration of Data and Information)

What initial evidence do we have which may help us think about the impacts or likely impacts on service users or staff?

'Events fund 2015/2016: guidelines and criteria' (Appendix D) emphasises the fund's focus on equality and cohesion. For example, Section 5 of the document states that priority will be given to community arts events which tackle equality, strengthen community cohesion and build community leadership and personal responsibility. Also, the guidelines and criteria include the following equality-related mandatory criteria for the application (Section 7):

c. Events / projects must have a clear sense of purpose and demonstrate a commitment to equality of opportunity. The event / project should contribute to greater mutual understanding, respect and good relations between different groups in the community. Please give clear examples.

d. Events / projects must demonstrate support for the Council's vision to improve the quality of life for everyone living or working in the borough by ensuring they are compliant with the Equality Act 2010 and not discriminating on grounds of Age, Disability, Gender Reassignment, Pregnancy and Maternity, Race, Religion or belief (or lack of belief), Sex, Sexual Orientation, Marriage and Civil Partnership.

n. Where possible, events will take place in accessible venues & your organisation must demonstrate an understanding of your obligations with regard to the Equality Act 2010. For further guidance go to: <http://tinyurl.com/TH-Equalities> (emphasis added).

Successful fund recipients are required to submit equalities monitoring to the service after the event, in addition to other evidence, including evaluation report, photography of the event and final budget statement (Section 8). 'Accessibility' section of the application form, in particular, prompts applicants to demonstrate the equalities consideration, such as accessibility to the event/project, commitment to equality of opportunity.

The following four applications are recommended for approval:

1. Somali Week Festival
2. British Empire in Fiji and its Legacy
3. Eureka! Art Pavilion
4. Open CASA Community Day at CASA 2015.

Below are each application's equality considerations highlighted in Appendix B:

Somali Week Festival

- The festival, part of the Black History Month, provides a platform for cultivating the arts as a vehicle to encourage dialogue, citizenship, tolerance, democratic values and peace.
- The event is different to other events in the borough with focus on under-represented Somali community arts and culture. It demonstrates emphasis on community cohesion, One Tower Hamlets and a Great Place to Live. Clear priorities and target audience with plan for audience development (wider community).
- Application clearly demonstrates commitment to cross cultural understanding and celebrating diversity. Increases access and raises the profile of Somali Arts and Culture. Challenges stereotypes, with clear progression routes for artists and volunteers, and clear outcomes benefiting the community.

British Empire in Fiji and its Legacy

- BHM / Bengal History Week - The highlight event showing a recently made film called 'Sahara' by a Fijian Indian film director based in Australia, who earlier in his life lived in London.
- Different to other events in the borough as looking at a community that is little known. Aims to educate people on Fijian black community. Links Bengali Community to BHM programme. Promotes community cohesion and cross-cultural understanding, contributes to One Tower Hamlets. Free to attend.
- Event is accessible to whole community, standard marketing approach via local press and venue in addition to social media. Targets wider community and groups with

disabled and older members. Aims to reach different community groups and disability groups.

Eureka! Art Pavilion

- Different to other events in the borough as looking at arts and sciences through workshops and exhibition, discussion, performance, aimed at young people and families takes place over Half Term. Free. Content well defined, priority in increased involvement, knowledge and participation in arts and sciences. Promotes community cohesion and A Great Place to Live, Prosperous Community (aspirational through sciences etc) contributes to One Tower Hamlets.
- Innovative programme of arts and science aimed at wider community looking at physics and how it links in with the arts. Accessible venue. Engages with local community in Workshops, and as audience. Event is accessible to whole community.
- Increased participation in Arts and Science of new audiences and under-represented groups. Benefitting young people and families.

Open CASA Community Day at CASA 2015

- Activities include engaging with children, young families and older people.
- Accessible venue
- Under-represented community –opportunity to participate in Latin dance, theatre and cultural life and to join the CASA theatre group. Emphasis on younger and older people through cultural activity such as dominoes, dance and theatre.
- Clear commitment to celebrating cultural diversity and cross-cultural understanding.

Section 3 – Assessing the Impacts on the 9 Groups

Please refer to the guidance notes below and evidence how you're proposal impact upon the nine Protected Characteristics in the table on page 3?

For the nine protected characteristics detailed in the table below please consider:-

- **What is the equality profile of service users or beneficiaries that will or are likely to be affected?**

Use the Council's approved diversity monitoring categories and provide data by target group of users or beneficiaries to determine whether the service user profile reflects the local population or relevant target group or if there is over or under representation of these groups

- **What qualitative or quantitative data do we have?**

List all examples of quantitative and qualitative data available
(include information where appropriate from other directorates, Census 2001 etc)

- *Data trends – how does current practice ensure equality*

- **Equalities profile of staff?**

Indicate profile by target groups and assess relevance to policy aims and objectives e.g. Workforce to Reflect the Community. Identify staff responsible for delivering the service including where they are not directly employed by the council.

- **Barriers?**

What are the potential or known barriers to participation for the different equality target groups? Eg- communication, access, locality etc.

- **Recent consultation exercises carried out?**

Detail consultation with relevant interest groups, other public bodies, voluntary organisations, community groups, trade unions, focus groups and other groups, surveys and questionnaires

undertaken etc. Focus in particular on the findings of views expressed by the equality target groups. Such consultation exercises should be appropriate and proportionate and may range from assembling focus groups to a one to one meeting.

- **Additional factors which may influence disproportionate or adverse impact?**

Management Arrangements - How is the Service managed, are there any management arrangements which may have a disproportionate impact on the equality target groups

- **The Process of Service Delivery?**

In particular look at the arrangements for the service being provided including opening times, custom and practice, awareness of the service to local people, communication

Please also consider how the proposal will impact upon the 3 One Tower Hamlets objectives:-

- Reduce inequalities
- Ensure strong community cohesion
- Strengthen community leadership.

Please Note -

Reports/stats/data can be added as Appendix

Target Groups	Impact – Positive or Adverse	Reason(s)
Race	Positive	<p>• Please add a narrative to justify your claims around impacts and,</p> <p>• Please describe the analysis and interpretation of evidence to support your conclusion as this will inform decision making</p> <p>Please also how the proposal will promote the three One Tower Hamlets objectives?</p> <p>-Reducing inequalities</p> <p>-Ensuring strong community cohesion</p> <p>-Strengthening community leadership</p> <p>‘Somali Week Festival’, ‘British Empire in Fiji and its Legacy’ and ‘Open CASA Community Day’ applications state that their focus includes under-representing ethnic groups (Somali, Fiji and Latin America). ‘Eureka! Art Pavilion’ aims to increase participation in Arts and Science of new audiences and under-represented groups.</p> <p>Successful fund recipients will submit the results of equality monitoring after the project, which will allow the service to monitor the impact of the events/projects on this group.</p>
Disability	Positive	<p>The Events Fund application form requires applicants to ensure accessibility for participants, including physical accessibility. In particular, ‘British Empire in Fiji’ aims to reach different community groups and disability groups. The application of ‘Eureka!’ states that the event will be accessible to whole community. The ‘Open CASA’ application stresses that the venue is accessible.</p> <p>Successful fund recipients will submit the results of equality monitoring after the project, which will allow the service to monitor the impact of the events/projects on this group.</p>
Gender	Positive	<p>‘Events fund 2015/2016: guidelines and criteria’ requires applicants to demonstrate support for the Council’s vision to improve the quality of life for everyone living or working in the borough by ensuring they are compliant with the Equality Act 2010 and not discriminating on grounds of the protected characteristics, including gender.</p> <p>‘Somali Week Festival’, ‘British Empire in Fiji and its Legacy’ and ‘Eureka!’, in particular, stress their focus on community cohesion.</p>
Gender Reassignment	Positive	<p>‘Events fund 2015/2016: guidelines and criteria’ requires applicants to demonstrate support for the Council’s vision to improve the quality of life for everyone living or working in the borough by ensuring they are compliant with the Equality Act 2010 and not discriminating on grounds of the protected characteristics, including gender reassignment.</p>

		<p>'Somali Week Festival', 'British Empire in Fiji and its Legacy' and 'Eureka!', in particular, stress their focus on community cohesion.</p> <p>Successful fund recipients will submit the results of equality monitoring after the project, which will allow the service to monitor the impact of the events/projects on this group.</p>
Sexual Orientation	Positive	<p>'Events fund 2015/2016: guidelines and criteria' requires applicants to demonstrate support for the Council's vision to improve the quality of life for everyone living or working in the borough by ensuring they are compliant with the Equality Act 2010 and not discriminating on grounds of the protected characteristics, including sexual orientation.</p> <p>'Somali Week Festival', 'British Empire in Fiji and its Legacy' and 'Eureka!', in particular, stress their focus on community cohesion.</p> <p>Successful fund recipients will submit the results of equality monitoring after the project, which will allow the service to monitor the impact of the events/projects on this group.</p>
Religion or Belief	Positive	<p>'Events fund 2015/2016: guidelines and criteria' requires applicants to demonstrate support for the Council's vision to improve the quality of life for everyone living or working in the borough by ensuring they are compliant with the Equality Act 2010 and not discriminating on grounds of the protected characteristics, including religion or belief.</p> <p>'Somali Week Festival', 'British Empire in Fiji and its Legacy' and 'Eureka!', in particular, stress their focus on community cohesion.</p> <p>Successful fund recipients will submit the results of equality monitoring after the project, which will allow the service to monitor the impact of the events/projects on this group.</p>
Age	Positive	<p>'Eureka!' and 'Open CASA', in particular, have focus on older people, young people, children and families.</p> <p>Successful fund recipients will submit the results of equality monitoring after the project, which will allow the service to monitor the impact of the events/projects on this group.</p>
Marriage and Civil Partnerships.	Positive	<p>Events fund 2015/2016: guidelines and criteria' requires applicants to demonstrate support for the Council's vision to improve the quality of life for everyone living or working in the borough by ensuring they are compliant with the Equality Act 2010 and not discriminating on grounds of the protected characteristics, including marriage and civil partnership.</p>

		<p>'Somali Week Festival', 'British Empire in Fiji and its Legacy' and 'Eureka!', in particular, stress their focus on community cohesion.</p> <p>Successful fund recipients will submit the results of equality monitoring after the project, which will allow the service to monitor the impact of the events/projects on this group.</p>
Pregnancy and Maternity	Positive	<p>Events fund 2015/2016: guidelines and criteria' requires applicants to demonstrate support for the Council's vision to improve the quality of life for everyone living or working in the borough by ensuring they are compliant with the Equality Act 2010 and not discriminating on grounds of the protected characteristics, including pregnancy and maternity.</p> <p>'Somali Week Festival', 'British Empire in Fiji and its Legacy' and 'Eureka!', in particular, stress their focus on community cohesion.</p> <p>Successful fund recipients will submit the results of equality monitoring after the project, which will allow the service to monitor the impact of the events/projects on this group.</p>
Other Socio-economic Carers	Positive	<p>Recommended applications either are free or include free activities, which are accessible to all people.</p>

Section 4 – Mitigating Impacts and Alternative Options

From the analysis and interpretation of evidence in section 2 and 3 - Is there any evidence or view that suggests that different equality or other protected groups (inc' staff) could be adversely and/or disproportionately impacted by the proposal?

No

If yes, please detail below how evidence influenced and formed the proposal? For example, why parts of the proposal were added / removed?

(Please note – a key part of the EA process is to show that we have made reasonable and informed attempts to mitigate any negative impacts. An EA is a service improvement tool and as such you may wish to consider a number of alternative options or mitigation in terms of the proposal.)

Where you believe the proposal discriminates but not unlawfully, you must set out below your objective justification for continuing with the proposal, without mitigating action.

Section 5 – Quality Assurance and Monitoring

Have monitoring systems been put in place to check the implementation of the proposal and recommendations?

Yes

How will the monitoring systems further assess the impact on the equality target groups?

Successfully funded recipients are required to submit equality monitoring after the event completion and throughout the programme due consideration is given to the impact of the programme on the protected characteristics of the recipients. An annual equalities impact assessment is carried out to ensure the Council's equality objectives are met.

Does the policy/function comply with equalities legislation?
(Please consider the [OTH objectives](#) and [Public Sector Equality Duty](#) criteria)

Yes? yes No?

If there are gaps in information or areas for further improvement, please list them below:

How will the results of this Equality Analysis feed into the performance planning process?

Section 6 - Action Plan

As a result of these conclusions and recommendations what actions (if any) **will** be included in your business planning and wider review processes (team plan)? Please consider any gaps or areas needing further attention in the table below the example.





Recommendation	Key activity	Progress milestones including target dates for either completion or progress	Officer responsible	Progress
Example				
1. Better collection of feedback, consultation and data sources	1. Create and use feedback forms. Consult other providers and experts	1. Forms ready for January 2010 Start consultations Jan 2010	1.NR & PB	
2. Non-discriminatory behaviour	2. Regular awareness at staff meetings. Train staff in specialist courses	2. Raise awareness at one staff meeting a month. At least 2 specialist courses to be run per year for staff.	2. NR	

Page 85

Recommendation	Key activity	Progress milestones including target dates for either completion or progress	Officer responsible	Progress

Appendix A

(Sample) Equality Assessment Criteria

Decision	Action	Risk
As a result of performing the analysis, it is evident that a risk of discrimination exists (direct, indirect, unintentional or otherwise) to one or more of the nine groups of people who share <i>Protected Characteristics</i> . It is recommended that the use of the policy be suspended until further work or analysis is performed.	Suspend – Further Work Required	Red 
As a result of performing the analysis, it is evident that a risk of discrimination exists (direct, indirect, unintentional or otherwise) to one or more of the nine groups of people who share <i>Protected Characteristics</i> . However, a genuine determining reason may exist that could legitimise or justify the use of this policy.	Further (specialist) advice should be taken	Red Amber 
As a result of performing the analysis, it is evident that a risk of discrimination (as described above) exists and this risk may be removed or reduced by implementing the actions detailed within the <i>Action Planning</i> section of this document.	Proceed pending agreement of mitigating action	Amber 
As a result of performing the analysis, the policy, project or function does not appear to have any adverse effects on people who share <i>Protected Characteristics</i> and no further actions are recommended at this stage.	Proceed with implementation	Green: 


Event Fund Assessment

Application No:				Applicant:									Assessment date	
Criteria	Score	Criteria	Score	Criteria	Score	Criteria	Score	Criteria	Score	Criteria	Score		Total	Funding Amount
														£
<p>Score 1 = very poor; 2 = Poor / meets some criteria; 3 = Acceptable; 4 = Good; 5 = Excellent</p>														
<p>Notes (including reasons for declining)</p>														

1	Track Record and Delivery
2	Need / Benefit
3	Innovative approach
4	Partnerships
5	Outcomes

6

Value for Money

<p>Commissioner Decision Report 21th September 2015</p>	
<p>Report of: Andy Bamber – Service Head of Safer Communities</p>	<p>Classification: Unrestricted</p>
<p>Youth Opportunity Fund (YOF) Grant 15/16</p>	

Originating Officer(s)	Hasan Faruq
Wards affected	All wards
Key Decision	Yes
Community Plan Theme	All

1. Executive Summary

- 1.1 Youth Opportunity Fund (YOF) is a grant allocated by young people and worth £200,000 to be used on youth activities and projects that are of benefit to them and their local community.
- 1.2 The YOF programme is in line with the United Nations Convention on the Rights of the Child (UNCRC) with a key principle of ensuring participation of children and young people. Tower Hamlets have also signed up with UNICEF Child Rights Partners programme aimed at putting child rights at the heart of public services¹.
- 1.3 It was set up by the Labour Government in 2005 in line with Youth Matters Green Paper to support the most deprived areas in the country with additional funding for youth projects. The aim of the programme was to empower young people and to give them more choice and influence over provision and facilities in their area².
- 1.4 Through these funds young people will have a central role as decision makers, grant givers, project leaders and participants. Panel members are made up young people who take part on a voluntary basis and are trained in grant giving.
- 1.5 It targets young people aged 13-19 and those up to 25 with Special Educational Needs (SEN) and Learning Difficulties and/or Disabilities (LDD).

¹ <http://www.towerhamlets.gov.uk/default.aspx?page=21144>

² www.education.gov.uk/publications/eOrderingDownload/DFES-0282-2006.pdf

2. Recommendations

The Commissioners are recommended to:

- Agree the proposal of the PAYP/YOF Grant Board to allocate grants for the YOF programme this year to the 32 organisations for the amounts shown as highlighted in green on the spreadsheet attached as Appendix 1, such grant awards totalling £66,427.

3. REASONS FOR THE DECISIONS

- 3.1 The decisions are required in order that the Council is able to deliver a successful YOF programme to keep young people engaged in decision making processes and have an influence over youth provisions.

4. ALTERNATIVE OPTIONS

- 4.1 Not to deliver a YOF programme. This would have adverse consequences for poorer families, those with young people with special needs and potentially impact negatively on ASB. In addition, the Council has signed up the Child Rights Charter with UNICEF and YOF is a key programme in support of this.

5. DETAILS OF REPORT

- 5.1 The Commissioners approved the establishment of an independent PAYP/Youth Opportunity Fund programme board to oversee the PAYP and YOF grant. Following recruitment to the Board the First meeting of the independent PAYP/YOF Grant Board, chaired by MPS Chief Inspector Mark Long, took place on Wednesday 6th May to agree terms of reference and confirm membership. On Monday 3rd August the PAYP/YOF Grant Board met to ratify the recommendations made by the YOF Young People's Panel.
- 5.2 The current round of the YOF programme was advertised on 11 May 2015 in the East End Life and the Councils' own website. Applicants were required to submit an application with a return deadline of 29 May 2015. All applicants were invited to come and present in front of the YOF young people's panel on one of the following 4 dates: 17, 18, 24 and 25 June 2015.
- 5.3 The YOF panel heard presentations from 55 projects and scored each project against standard criteria.
- 5.4 55 applications were submitted. The details are set out in Appendix 1. 32 applications were recommended for funding:
- 32 applications were rated GREEN and recommended for approval by the Board;
 - 23 applications were rated RED and are recommended for rejection.

- 5.5 Of the 32 applications approved 16% include a SEN or LDD element. This is considered a good level of targeting given that there is limited capacity within the third sector in this area.
- 5.6 Looking at the geography of applications to the grant programme, there was a higher concentration of 3rd Sector organisations physically located in the centre and west of the borough. The service is, therefore, compensating in the short term with a stepped up programme of direct provision of activities in areas where there are a significant proportion of the target cohort but no eligible grant awards or no applications received. This will take account of other provision in these areas provided by charities, schools and third sector organisations who have not targeted these awards for funding but are providing diversionary activities for the target cohort. Areas where such a stepped up programme of direct delivery may be required comprise Bow East, Bromley North and South, Lansbury, Mile End, St Peters and Stepney Green.
- 5.7 In the medium term targeted marketing and a review of the weighting associated with these grants will be undertaken to encourage third sector applications under this scheme to align even more closely to the geographical disposition of the target cohort and need. The application form and evaluation criteria are also to be reviewed before the next round is advertised and reported to the Commissioners as part of the commitment to best value continuous improvement.
- 5.8 The grant is paid 70% in advance with a 30% retention based on evidenced review of delivery. Corporate arrangements for recovery of grant monies are used in the event of default or failure to evidence delivery. Each recipient organisation will be inspected by Youth Involvement Officers and the Youth Grants Panel during the period of delivery. End of delivery review requires the production of receipts and evidence of outputs achieved which is the subject of review and checks before the final payments are released.

6. COMMENTS OF THE CHIEF FINANCE OFFICER

- 6.1 The report sets out the decisions of the Independent PAYP/YOF Board for consideration by the Commissioners to approve the recommendations.
- 6.2 The report seeks the Commissioners agreement to allocate grants to those organisations identified as green on the spreadsheet . A total of 32 applications were submitted requesting grants totalling £175,843. The Independent PAYP/YOF Board approved 32 organisations for grant awards that total £66,427 for the YOF programme.
- 6.3 It is proposed that the payments will be made in instalments to each of the organisations awarded a grant. It is recommended that an advanced grant payment of 70% be made. The 30% retention will be released on evidence of delivery. This is the first allocation of the grants from within the 2015/16 budgetary provision of £200,000 to meet the costs of the YOF programme.

7. LEGAL COMMENTS

- 7.1 The power of the commissioners to make decisions in relation to grants arises from directions made by the Secretary of State on 17 December 2014 pursuant to powers under sections 15(5) and 15(6) of the Local Government Act 1999 (the Directions). Paragraph 4(ii) and Annex B of the Directions together provide that, until 31 March 2017, the Council's functions in relation to grants will be exercised by appointed Commissioners, acting jointly or severally. This is subject to an exception in relation to grants made under section 24 of the Housing Grants, Construction and Regeneration Act 1996, for the purposes of section 23 of that Act (disabled facilities grant).
- 7.2 To the extent that the Commissioners are exercising powers which would otherwise have been the Council's, there is a need to ensure the Council has power to make the grants in question.
- 7.3 Section 507B of the Education Act 1996 places a duty on local authorities to promote the well-being of young people aged 13-19 (and persons up to 25 years with learning difficulties or disabilities) by securing access for them to sufficient educational and recreational leisure time activities and facilities, so far as reasonably practicable. The Council can fulfil the duty by providing activities and facilities, assisting others to do so, or by making other arrangements to facilitate access, which can include the provision of transport, financial assistance or information.
- 7.4 Before taking any action in relation to activities and facilities for young people aged 13 – 19 (and up to 25 for young people with learning difficulties), the Council must consider whether it is expedient for the action to be taken by another person. The Council must consult for the purposes of determining this question. If it is so expedient, then the Council must take all reasonable steps to enter into an agreement or make arrangements with such a person for that purpose. The conduct of a grants scheme in relation to relevant activities, supported by grant agreements, may be consistent with these obligations.
- 7.5 When exercising its functions under section 507B of the Education Act 1996, the Council must take steps to ascertain the views of qualifying young persons in Tower Hamlets (i.e. young people aged 13 – 19 or up to 25 in the case of young people with learning difficulties). The Council must have regard to statutory guidance issued under the section which, the current version is the Statutory Guidance for Local Authorities on Services and Activities to Improve Young People's Well-being. The guidance confirms that Local authorities should use planning and commissioning processes to identify the most appropriate providers and utilise the strengths of organisations within the voluntary and private sectors.
- 7.6 The proposed scheme may additionally be supported by others of the Council's statutory powers, such as its general power of competence. Section

1 of the Localism Act 2011 gives the Council a general power of competence to do anything that individuals generally may do, subject to specified restrictions and limitations imposed by other statutes. This general power of competence may support the giving of grants to community groups, provided there is a good reason to do so. There may be a good reason for giving a grant if it is likely to further the Council's sustainable community strategy which is contained within the Tower Hamlets Community Plan.

- 7.7 The Council has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness. This is referred to as the Council's best value duty and the following matters are relevant to discharge of the duty –
- The scheme is advertised and, to this extent, the grants are exposed to a degree of competition.
 - Applications are assessed against pre-defined criteria designed to ensure benefits are delivered in Tower Hamlets Based on this the Council should be able to demonstrate a direct benefit accrued from the money spent under each grant.
- 7.8 There should be a grant agreement for each grant and provision made to ensure delivery of the projects in line with the application and approval and in the event of non-delivery to protect the Council's position. Robust monitoring requirements need to be in place and appropriate performance related payment mechanisms introduced into the terms of any grant award.
- 7.9 When making grants decisions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). A proportionate level of equality analysis is required to discharge the duty and information relevant to this is contained in the One Tower Hamlets section of the report.
- 7.10 With regard to equalities it is appreciated that the spread of grant awards is not even across the borough. This has the potential to lead to individuals who are not geographically able to access these schemes being disadvantaged. However, regard has been had to this and the proposal is to redress any imbalance by the Council offering additional services to ensure that similar schemes and projects are available borough wide.
- 7.11 When implementing the schemes, the Council must ensure that no part of the funds issued represents a profit element to any of the recipients. The inclusion of profit or the opportunity of making a profit from the grant or third parties indicates that the grant is really procurement activity and would otherwise be subject to the Council's Procurement Procedures and other appropriate domestic and European law. This would mean therefore, that the Council would have failed to abide by the appropriate internal procedures and external law applicable to such purchases.

- 7.12 All the proposed grants appear to fall under the *de minimis* threshold for the purposes of European restrictions on State aid.

8. ONE TOWER HAMLETS CONSIDERATIONS

- 8.1 The programme encourages applications for grants to demonstrate they contribute to the board aims of tackling inequality, and building community cohesion.
- 8.2 The award recommendations have been subject to an equalities assessment accompanying this report and is attached as Appendix 2 & 3. Those aspects of this programme for which there is a shortfall in applications or eligible applications capable of securing a recommendation for award will be the subject of compensatory provision delivered directly by the Council from its network of youth centres where there is limited alternative provision.

9. BEST VALUE (BV) IMPLICATIONS

- 9.1 An itemised costs breakdown of the programme is required to ensure the panel can assess value for money. The breakdown can cover costs such as tutors, premises, insurance, transport, offsite activities, residential and outdoor activities. The purchase of equipment is permissible but must be an essential part of the project. It is strongly encouraged that where possible options to borrow/hire or match fund are considered first.

10. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 10.1 Provision of local activities for residents within walking distance of their homes can contribute to fewer car journeys.

11. RISK MANAGEMENT IMPLICATIONS

- 11.1 To ensure that the risks are minimised, each project/organisation allocated grant under the scheme has been required to meet an initial eligibility threshold. Recipient organisations will be required to comply with standard grant agreement terms established corporately. Appropriate performance targets will be set and an evidenced evaluation of delivery and compliance will be carried out at the end of the delivery period. 30% of the grant allocation is retained until delivery is successfully evidenced to the satisfaction of the Council to reduce exposure to any delivery failure or loss of funds.

13. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 13.1 YOF programme helps to engage a sizable youth population who otherwise may be involved in ASB and delinquent behaviour. The YOF programme promotes volunteering to maintain longer term commitment from young people and receive regular support. In addition, all successful applicants/organisation must sign up to the Tower Hamlets Hate Crime Pledge.

14. SAFEGUARDING IMPLICATIONS

- 14.1 All successful organisations are required to submit DBS checks of all their staff working on the programmes and these are checked against the Prevent database to ensure that all safety precautions have been taken to avoid any safeguarding breaches. External tutors are also vetted for safe working.
-

Linked Reports, Appendices and Background Documents

Linked Report

- NONE

Appendices

- Appendix 1 – YOF Spreadsheet
- Appendix 2 – Equality Impact Assessment
- Appendix 3 – Equality Analysis Quality Assurance Checklist

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- None.

Officer contact details for documents:

Hasan Faruq

Interim Head of Service

Integrated Youth & Community Services,

5th Floor, Mulberry Place, 5 Clove Crescent E14 2BG

hasan.faruq@towerhamlets.gov.uk

0207 364 0892

This page is intentionally left blank

The Youth Opportunity Fund 2015/16

No.	YOF REF	Organisation	Ward Cluster	Ward	Internal/ External	Amount requested	Amount recommended	Total Delivery weeks	Panel Member 1 Score	Panel Member 2 Score	Panel Member 3 Score	Panel Member 4 Score	Panel Member 5 Score	Average Score	Assessors names	IVCS registration scheme	Project Description & Outcomes	Panel members' comments	Grants Board Decision	MSG/ PAYP grant awards
1	102	East One Youth and Community service - Bethnal Green Summer Youth project	SW	Whitechapel	External	£3,500.00	£0.00	6	32	29	22	24		27	Abdullah Khan, Shamim Islam, Aadil Ishaq Ahmed, Naima Rahim	Yes	*The aims of this summer youth project is to provide an alternative platform for the youth around this area to become actively engaged in stimulating activities, thus encouraging the youth to shift their attitudes on anti social behaviour to one based on community cohesion * The project aims to deliver a community event which will provide a barbeque, and include reality of street life workshop, PlayStation tournament, swimming sessions, drugs awareness workshop, mountain trek to Ben Nevis, football tournament and a residential * The project hopes to attract 40-100 young people across the activities	* Not recommended for funding * Lack of qualifications provided * Does not provide a long term impact * Does not benefit the larger community as a whole	Not approved	NO
2	165	Community Martial Arts Trust - Community Martial Arts Trust	SW	Shadwell	External	£3,500.00	£0.00	12	32	34	-	-	-	33	Naima Rahim, Abdullah Khan	Yes	* The project will deliver 12 weeks of Indonesian martial arts and Filipino boxing, self defence which will be demonstrated at an entertainment show * Provide an experience for Young Boys and Girls to get involved in partnership and plan, organise, promote, budget and manage a Martial Arts Self-defence Health & Fitness Programme from August to October 2015. This will provide young people with the opportunity, skill, knowledge and experience to run a Martial Arts Self-defence Health & Fitness Programme within a budget * Projects aims to work across 12 weeks which will be run by a female qualified instructor and a police officer * Young people will receive in-house certificate for participation * Project aims to engage 15-20 young people in the project	* Recommended for partial funding * Justifies benefiting the larger community * Provides long term life skills * Is not aimed at gender specifics, open to all	Not approved: Subject to conflict of interest Is the adult supporting the application is financially gaining? Names of tutor/s?	NO
3	101	Mouth That Roars Ltd - Our Hamlets	NE	Bromley North	External	£3,350.00	£2,500.00	10	32	34	34	40	-	35	Abdullah Khan, Shamim Islam, Aadil Ishaq Ahmed, Naima Rahim	Yes	* The project aims to create a short film that can be used to increase public awareness and help decision makers understand what life is like for young people growing up and living in Tower Hamlets * Young people will attend film training/production workshops, with the support of professional participatory youth media company Mouth That Roars, that will help gain knowledge in film making, interview skills, camera, sound and basic editing. * The will deliver a short film that will be screened in different locations/ youth centres * Project will run over 10 weeks of 15 workshops which will explore training young people in filming and producing * Receive an ASDAN qualification * 20 young people will take part	* Recommended for partial funding * Long term impact, raising awareness about diverse cultures * Provides qualifications and accreditations * Targets a wide range of audiences	Agreed	NO
4	104	The Rooted Forum - Image and Identity	SW	Shadwell	External	£3,500.00	£2,700.00	6	41	34	35	35	-	36	Abdullah Khan, Shamim Islam, Aadil Ishaq Ahmed, Naima Rahim	Yes	* Project focuses on exploring societal and health related issue of body imagery, self perception and identity that affects young people. Project hopes to tackle stereotyping, challenging social norms, address influences of celebrities * Aim of the project is to empower young women to have a more positive and healthy approach towards their identity, body image and self confidence through tackling the stereotype of women's identity and body image that is promoted and portrayed by media and the celebrity culture * Young people will achieve accreditation in hair and beauty * Project hopes to last 6 weeks across 12 sessions of activities and workshops	* Recommended for partial funding * Giving a platform to young people to deal with subjective views of society * Young women get an opportunity to be themselves in a comfortable environment * Young people will gain ASDAN qualification	Agreed	Yes, PAYP & MSG
5	103	The Rooted Forum - Educate Yourself	SW	Shadwell	External	£3,500.00	£0.00	6	34	39	32	30	-	34	Abdullah Khan, Shamim Islam, Aadil Ishaq Ahmed, Naima Rahim	Yes	* Project was a success previously, aim was to provide young people who choose not to go into further education with opportunities to make themselves employable * This will be achieved via accredited training, workshops, group work and incentivised by excursions, it will provide young people with a wider understanding of what further education really consists of and to help them think about their decisions before closing the door on education * SIA security, CCTV and Leadership training * Young people will achieve accredited outcomes, CV writing, interview techniques workshops, also work placements to allow them to transition into working life * 20 young people will take part in the project across 12 sessions	* Recommended for partial funding * Lacked some detail when presenting and explaining the project * Provides accreditations * Idea has been developed for a year and provides young people with skills for the future	Agreed, subject to verification: How will they target NEET young people? Can NEET young people be verified?	yes, PAYP & MSG
6	106	Osmani Trust - Empowering the East End	NW	Spitfield and Banglatown	External	£3,060.00	£0.00	8	25	22	18		-	22	Hannah Hinde, Mazhar Alam, Fahimul Islam, Reshma Miah,	Yes	* The project will be filmed and a short documentary will be created * Project will focus on forgotten historical challenges that the community has faced over the years from cultural changes, racial attacks, gang wars to drugs and how it has affected the local community * The objective is to work with a particular group that will benefit from this project, these include young people who are involved in gang violence / substance misuse or at the risk of offending * 10 young people will achieve in house certificate for participation * Project will consist of 10 workshops	* Recommended for partial funding * Young people achieving accreditation * Engaging young people who are at risk of offending, misusing drugs or associated with gangs * Young people lacked on knowledge on some elements of the project but youth worker answered those elements	Agreed subject to verification: * How will they use equipment after the programme has finished? * Can they run the programme without paying for camcorder? * How is this programme different to MSG and PAYP?	Yes, PAYP & MSG

No.	YOF REF	Organisation	Ward Cluster	Ward	Internal/ External	Amount requested	Amount recommended	Total Delivery weeks	Panel Member 1 Score	Panel Member 2 Score	Panel Member 3 Score	Panel Member 4 Score	Panel Member 5 Score	Average Score	Assessors names	IYCS registration scheme	Project Description & Outcomes	Panel members' comments	Grants Board Decision	MSG/ PAYP grant awards
7	107	Osmani Trust - Aasha Community Befriending Project	NW	Spitafield and Banglatown	External	£1,840.00	£1,840.00	6	18	21	20	25	-	21	Hannah Hinde, Mazhar Alam, Fahimul Islam, Reshma Miah,	Yes	* Project will engage the elderly community and residents of Tower Hamlets, plan to deliver a range of activities aimed at the over 50's, they plan to engage the elderly via activities such as Ten-Pin Bowling and with the younger residents (aged 16-19yrs old) they will use the London underground services (this will allow some to become confident in independent travelling) * Project aims to work with the elderly within the community, break intergenerational barriers, this hopes to be accomplished by taking them on a day out to regents park where the group intend to have a picnic * Project also hopes to organise a small community fun day along with a football tournament * Project hopes to work with 15 young people, 2 trips, 1 community fun day and football tournament, 5 workshops on life skills with the elderly, using computer/ internet and online shopping	* Recommended for full funding * Intergeneration project working with young and elderly * Unique project * Breaking stereotype and boundaries between different age groups and the rest of the society	Agreed	Yes, PAYP & MSG
8	109	Osmani Trust - Aamal Girls project	NW	Spitafield and Banglatown	External	£3,300.00	£0.00	15	26	26	29	32	-	29	Hannah Hinde, Mazhar Alam, Fahimul Islam, Reshma Miah,	Yes	* Project hopes to work with young women to encourage mental and physical healthy living, raise awareness and tackle the increasing sexual harassment, abuse and gender based violence * Will create individual care and health plans and strategies for young women which can be implemented into their lives * Will run gym and sport sessions as well as healthy cooking, nutrition workshops * Project hopes to work with 15 young people	* Did not submit Summary Form * Recommended for funding * Benefits young women and equips them with life skills * Unique idea, presentation was very passionate * Some of the cost will need to be cut down and the project will be partially funded due to excessive expenditure that is not required to run the project	Not approved	Yes, PAYP & MSG
9	151	St Hilda's East Community Centre - Surjamuki Next Generation Cooking	NW	Weavers	External	£3,500.00	£0.00	8	36	33	40	42	-	38	Hannah Hinde, Mazhar Alam, Fahimul Islam, Reshma Miah	Yes	* Project aims to work with ethnic minority SEND young people and parents to deliver collaborative intergenerational cooking session * Young people will research healthy dishes, plan and prepare the food for their parents * Project aims to promote self confidence and raise awareness of how SEND young people are able to undertake activities like cooking and not restricted in doing so * Project hopes to work with 25 young people	* Did not submit Summary Form * Recommended for funding * Working with SEND young people * Working with parents of SEND young people * Teaching life skills such as cooking	Not approved	Yes, PAYP & MSG
10	158	Weavers Community Forum - Graffiti Project	NW	Weavers	External	£3,320.00	£0.00	5	14	15	15	16	-	15	Hannah Hinde, Mazhar Alam, Fahimul Islam, Reshma Miah	Yes	* Project aims to run 5 weeks of graffiti sessions where young people will learn to be creative with their art * Project is specifically targeted to those who are risk of offending * Project also hopes to deliver a community fun day and an award ceremony * Project hopes to work with 16 young people who will be take to 3 trips throughout the project	* Not recommended for funding * Young people lacked knowledge of the graffiti project * Requested for 2 separate fun days, 3 trips 2 of which that has no link to the project * Most questions were not answered to satisfaction	Not approved	Yes, PAYP & MSG
11	112	JMC Youth Lounge - Boys - Health and Fitness project	SW	Whitechapel	External	£3,300.00	£0.00	15	36	22	19	22	19	24	Precious Otunuga, Maina Fardus, Rema Begum, Mohammed Mashhood, Merouane Ait Hoane	Yes	* Project aims to help young people to enhance their physical attributes in order to stay healthy and keep fit * Project hopes to tackle obesity by involving young people in mixed martial arts sessions which will teach the group self confidence and discipline * Young people will complete Health and Fitness Level 1 qualification * 12 - 15 young people will take part in the course * Project will run across 30 sessions, 60 hours	* Recommended for partial funding * Health and fitness project * Venue for project unclear * Refreshment not necessary * Trainer cost slightly higher than average	Not approved: * Is it a mixed gender programme? * What subjects or issues of health will be covered?	NO
12	113	JMC Youth Lounge - Girls - Beauty Therapy course for girls	SW	Whitechapel	External	£2,150.00	£1,200.00	10	43	17	22	19	23	25	Precious Otunuga, Maina Fardus, Rema Begum, Mohammed Mashhood, Merouane Ait Hoane	Yes	* Project aims to provide NVQ Level 2 beauty therapy and facial massage qualification * The project hopes to teach young women how to take care of their skin and maintain good health when using make up and other forms of beautification * Young people will also learn about personal hygiene and self grooming * 9-12 young people will take part in the course * Project will run across 10 sessions, 20 hours	* Recommended for partial funding * Beauty therapy courses * Project too generic * Unclear about NVQ qualification * Cost for venue hire unclear	Agreed	NO
13	114	LBTH Greenlight youth project - (Internal organisation, supported by IYCS budget)	NE	Bow East	Internal	£2,926.11	£1,517.00	10	42	17	30	22	28	28	Precious Otunuga, Maina Fardus, Rema Begum, Mohammed Mashhood, Merouane Ait Hoane	Yes	* Project hopes to help young people learn new skills in photography * Teach young women to take photos which tell stories and tell a thousand words * The project is part of an Arts Award * 8 - 11 young people will take part in the project	* Recommended for partial funding * Young people passionately presented the project * Tutor cost is unclear * Achieve bronze awards	Agreed	NO
14	123	Community Martial Arts Trust - Entertainment show	SW	Shadwell	External	£3,500.00	£0.00	12	41	26	31	24	39	32	Precious Otunuga, Maina Fardus, Rema Begum, Mohammed Mashhood, Merouane Ait Hoane	Yes	* Project hopes to deliver an entertainment show which will include exciting Martial Arts performances to the community * The event is unique method to display all different styles of martial arts and work with the elder generation and encourage others to take part in martial arts * Young people of all levels, including champions from their Clubs, from across the borough will have the opportunity to display and show off their skills to the Community. General public, parents, family members and community leaders will experience the diversity, disciplines and Cultural backgrounds of the Arts! This will help motivate young people and parents in choosing a Martial Arts Club * 20-50 young people will take part in the project and 20 volunteers will manage the day * Event hopes 200+ people will attend * Young people will gain in house certificate in participation and achievement	* Recommended for partial funding * Some excessive expenditure can be reduced * Unique project * Caters for male and female participants	Not approved. Subject to declaration of interest Is the adult supporting the application is financially gaining? Is it a mixed gender programme?	NO
15	116	Ocean Youth Connexions -	SW	Stepney Green	External	£3,500.00	£1,900.00	40	42	29	24	22	31	30	Precious Otunuga, Maina Fardus, Rema Begum, Mohammed Mashhood, Merouane Ait Hoane	Yes	* Project aims to give young people from disadvantaged back group a chance to develop their fitness, improve football skills, participate in major football tournament * Project hopes to target young people at the risk of offending * Young people will gain accreditations in FA Level 1 * Project will run a barbeque to get young people together and celebrate their success and promote to other young people * 16 young people will take part in the project * Project hopes to run 54 sessions	* Recommended for partial funding * Cost is unclear * Cannot fund element of abroad trip * Doesn't benefit the wider community enough	Agreed	Yes, PAYP & MSG

No.	YOF REF	Organisation	Ward Cluster	Ward	Internal/ External	Amount requested	Amount recommended	Total Delivery weeks	Panel Member 1 Score	Panel Member 2 Score	Panel Member 3 Score	Panel Member 4 Score	Panel Member 5 Score	Average Score	Assessors names	IYCS registration scheme	Project Description & Outcomes	Panel members' comments	Grants Board Decision	MSG/ PAYS grant awards
16	117	A Team Arts - How motivated are you	NW	Spitafield and Banglatown	External	£3,495.00	£2,695.00	5	15	24	23	17	-	20	Fahimul Islam, Amina Fardus, Mashood Muhammed, Shamim Islam	Yes	* Project hopes to run 5 weeks of self development programme for young people who are showing early signs of low self esteem and self confidence. This will include workshops based on career development, goal setting, confidence building, raising self esteem, facing fears and exploring identities * The group carried out an internet consultation with other young people and the issue of personal development was highlighted as the most popular * 20-40 young people to benefit over the life of the project	* Recommended for partial funding * Project targeted diverse background * Excessive costs * Aim unclear	Agreed	NO
17	118	Al-Isharah Ltd - Deaf 'Lean London' Summer Youth Project	SW	Whitechapel	External	£3,500.00	£3,500.00	4	28	24	36	30	26	29	Fahimul Islam, Amina Fardus, Mashood Muhammed, Shamim Islam, Precious Otunuga	Yes	* Project hopes to teach deaf, hard of hearing and other SEND children about the history of London through touristic visits * A British sign language interpreter will be hired * Project hopes to grasp crucial life skills for SEND young people, teach them independent travelling around London and experience planning journeys on buses and trains * Project hopes to work with 8 - 10 young people who will gain accreditation (first aid) and an in house certificate	* Recommended for full funding * Works with SEND young people * Positive feedback from participants in regards to previous projects * Benefits the students	Agreed	Yes PAYS
18	120	Attlee Centre - Be proud say it loud!	NW	Spitafield and Banglatown	External	£3,346.00	£2,140.00	4	18	35	20	-	-	24	Amina Fardus, Mashood Muhammed, Precious Otunuga	Yes	* Project aims to make a short documentary that involves young people from different schools, colleges and youth centres, giving young people a platform for their voices to be heard * Project will allow young people to explore and document the issues effective young people in Tower Hamlets * The documentary will showcase young people's experience as 'youth' and also some of the aspirations living in Tower Hamlets * 12 young people will take part in the project * Young people will gain an accreditation	* Recommended for partial funding * Project has a positive aim * Uncertainty of the number of participants * Unclear costs for some equipment expenditure * Excessive costs for some equipment	Agreed	Yes PAYS
19	159	Wessex Youth Project - Community Fun Day (Internal organisation, supported by IYCS budget)	SW	Stepney Green	Internal	£3,451.00	£2,437.50	7	35	30	30	25	26	29	Fahimul Islam, Amina Fardus, Mashood Muhammed, Shamim Islam, Precious Otunuga	Yes	* Project hopes to run a community fun day where it will increase the centres profile, the young people will gain experience in event management, create lasting legacy, engage parents, break down barriers between culture differences * 15 young people will complete an ASDAN * Hope to attract 200 people to the event * The project will require 5 weeks of planning and 2 weeks of evaluating and completing an accreditation.	* Recommended for partial funding * Brings the community together * Previous event was a success * Many people will be involved * Excessive costs can be cut	Agreed	NO
20	122	East London Royal Majorettes - Twirling Project	SE	Canary Wharf	External	£2,003.00	£1,718.00	10	20	20	19	26	-	21	Naima Rahim Hannah Hinde, Abdullah Khan, Saki Islam	Yes	* The project hopes to buy material to make new outfits and costumes for the girls who will take part in the majorettes competition * Project aims to work with young people from low income background * Project aim is to ensure that every member of the troupe gets to the competition in October and that each girl has all the equipment they need so that all they need to concentrate on is remembering the routines * Young people will train 2 - 3 times a week * 11 young people will take part in the project * All participants will be awarded with a medal	* Recommended for partial funding * Project builds young women's confidence * Targets under privileged young people * Family oriented project	Agreed	NO
21	105	Progressive Youth Organisation - Bring back the gutt	NW	Spitafield and Banglatown	External	£3,500.00	£0.00	8	30	33	25	34	25	29	Naima Rahim Hannah Hinde, Abdullah Khan, Saki Islam, Aadil Ishaq	Yes	* Aim of the project is to run a community fun day which hopes to include sports, entertainment and information shared by young people to parents to understand the services provided by the project * The community fun day hopes to attract more young people and involve them in sporting activities * 10 young people will achieve in house accreditations and register to achieve ASDAN * Project hopes to involve young people in a volunteering programme * Project hopes to attract 100 people in the community fun day * Project hopes to run 5 training sessions	* Recommended for partial funding * Open to whole community * Making neighbourhood safe * One off project	Not approved - under audit inspection	NO
22	124	Columbia Girls & Young Women's Project - Columbia gardens (Internal organisation, supported by IYCS budget)	NW	Weavers	Internal	£3,500.00	£1,490.00	10	25	23	21	25	19	23	Naima Rahim Hannah Hinde, Abdullah Khan, Saki Islam, Aadil Ishaq	Yes	* Funding will be spent to revive an unattended garden. The funds will help buy equipment which will be used by the young people to design their own community garden * Project aims to work with young women who are underrepresented and involve them in a structured gardening project * Young people will achieve an accreditation for the project * 25 young people will take part in the project	* Recommended for partial funding * Builds new skills and knowledge for young women * Healthy eating * Excessive costs can be cut	Agreed	NO
23	131	Island House - Dance project	SE	Blackwell & Cubitt Town	External	£1,900.00	£1,400.00	6	29	35	32	28	28	30	Naima Rahim Hannah Hinde, Abdullah Khan, Saki Islam, Aadil Ishaq	Yes	* Project aims to share benefits of dance, teach people how dancing is a form of exercise, learn how to choreograph dance sequences, improve on skills of dance, to help young people build confidence, to help develop strength, stamina and muscular coordination. * The project aims to develop talented performers, give an insight into the creative and stimulating world of the dance world and to give all pupils a chance to perform, to build interpersonal skills, foster a sense of self-worth, to encourage participants to train to compete in UK Dance COMPs to win titles for Tower Hamlets and London * 30 young people will gain in house certificates * Project will last over 24 hours plus 4 hours of gymnastics	* Recommended for partial funding * Wide range of target criteria's met e.g. SEN, abled, diverse etc. Brings community together by raising awareness through dance * One off project where young people will perform on stage	Agreed	yes PAYS & MSG
24	127	Cannon Support Link - App-rentices	SW	Whitechapel	External	£3,274.00	£3,000.00	10	21	20	26	21	21	22	Mariese Mikelly, Mazhar Alam, Moriam Khanom, Rema Begum, Nadia Doua	Yes	* Project aims to educate young people using ICT for the purpose of making apps * Young people will learn how to create games, and how the gaming platform works * Once the project is over the young people will decide if they will sell the game on market * 10 young people will achieve mobile app development	* Recommended for partial funding * Young people will benefit as it is a long term project * Creative but needs more diversity * Good idea but budget can be cut * Unique project	Agreed	NO
25	132	Leaders in Community - Summer Programme	NE	Mile End	External	£3,496.00	£1,427.00	4	20	22	16	12	23	19	Mariese Mikelly, Mazhar Alam, Moriam Khanom, Rema Begum, Nadia Doua	Yes	* The project aims to bring young people from a wide range of backgrounds to meet under safe supervision to participate in different fun filled activities during summer. It aims to inspire and empower young people to take up leadership roles in their local community. * Project aims to run different fun filled activities such as gardening, music and sports * Project hopes to also hold a picnic and a tea party * 50 young people will take part in take project * Young people will achieve in house accreditations * Project aims to run every day throughout the month of August	* Recommended for partial funding * Project is basic, can be more creative * Not a long term plan * Could not guarantee that all 40 young people will attend	Agreed	NO

No.	YOF REF	Organisation	Ward Cluster	Ward	Internal/ External	Amount requested	Amount recommended	Total Delivery weeks	Panel Member 1 Score	Panel Member 2 Score	Panel Member 3 Score	Panel Member 4 Score	Panel Member 5 Score	Average Score	Assessors names	IYCS registration scheme	Project Description & Outcomes	Panel members' comments	Grants Board Decision	MSG/ PAYS grant awards
26	129	Frontline Productions - Think Clean, eat clean	SW	Whitechapel	External	£3,390.00	£940.00	8	24	27	23	24	23	24	Mariese Mikelly, Mazhar Alam, Moriam Khanom, Rema Begum, Nadia Doua	Yes	* Project hopes to highlight the impact of unclean environment and how it contributes to pollution * Negative impact of consuming fast food regularly especially for young people * Learn about multi-media, photography and videography software's * 10 young people will take part and achieve accreditation in Level 1 media training	* Recommended for partial funding * Unique project * Many people will benefit from the project * Mixed and diverse group, equipment can be reused * Really good presentation but could try to involve more young people	Agreed	NO
27	130	Frontline Productions - History of Tower Hamlets	SW	Whitechapel	External	£3,500.00	£1,140.00	8	25	30	27	23	23	26	Mariese Mikelly, Mazhar Alam, Moriam Khanom, Rema Begum, Nadia Doua	Yes	* Project hopes to film Tower Hamlets as the borough, how it has changed over the years, interview the elderly generation, the migrants, and show the major diversity within the borough * The documentary will involve a story board, young people will learn how to use the equipment and how to make a documentary * 10 young people will take part in the project across 8 structured sessions * Project will provide AQA accreditations in Level 1 Media Training	* Recommended for partial funding * Young people will learn new skills and benefit the wider community * Budget can be cut * Working with a diverse group of young people * Young people will achieve accreditations * Really good presentation	Agreed	NO
28	133	Limehouse Girls FC - Limehouse Laces Season 2015-16	SE	Blackwell and Cubitt Town	External	£3,425.00	£0.00	40	20	39	17	19	-	24	Rema Begum, Dina Aziz, Shamim Islam, Moriam Khanom	NO	* Project aims to run young women's football project from Sept 15 to July 16, two sessions a week * This will consist of training sessions and league matches * Key objective is to benefit young women physically and mentally until they leave school * Also aims to build confidence, encourage girls to be reliable and dependable and encourage strong team spirit * Project aims to work with 50 young people * Young people will achieve in house certification	* Recommended for partial funding * The project does not provide accreditations * Unique project - not many girl teams in the Borough * Builds young women's confidence	Not approved - has not registered with IYCS registration scheme	NO
29	134	Mile End Community Project - Stand Out	NE	Mile End	External	£3,500.00	£1,220.00	6	24	19	17	33	-	23	Rema Begum, Dina Aziz, Shamim Islam, Moriam Khanom	Yes	* The aim of project is to learn about some of the key elements of media that are not always covered e.g. sound and lighting. * As part of our workshop we will learn about techniques used in studio settings and use this skill learnt and apply to creating a short online film for potential applications for courses and employment. During workshops the group will take turns to both help one another on presenting themselves and also filming and recording and editing the short films. * This will improve areas of communication, public speaking and confidence building * 10 young people will take part in the project across 6 sessions * Young people will gain an in house certification	* Recommended for partial funding * Equipment can be re used * Some of the equipment can be found cheaper * The project improves on employability skills	Agreed	NO
30	136	Ocean Somali Community Association -	NE	Mile End	External	£3,500.00	£740.00	6	15	22	20	21	-	20	Rema Begum, Dina Aziz, Shamim Islam, Moriam Khanom	Yes	* Project aims to give young people a chance to develop their fitness, improve football skills, participate in major football tournament * Project aims to help young people get healthy and active in their area and services to gain skills opportunities. Gain new skills on team building, confidence, and engaging with others. Awareness and diversion from gangs and anti-social behaviour and drugs related issues, activities. Skills on how to resolve/deal with conflicts between with other youths from the community. Learn, enjoy and play together- Learn about E Safety and Preventative * 5 participants will gain FA Level 1, CSLA and in house certificate * 3 participants will gain DofE * 30 young people will gain in house certificate	* Recommended for partial funding * They were not sure on how much trips cost * Provides CSLA and FA level 1 qualification * Idea mainly came from youth workers	Agreed	NO
31	139	Redcoat Youth Project - Motivate and Reward	SW	St Katherine's and Wapping	External	£3,500.00	£0.00	2	30	26	30	27	-	28	Reshma miah, Naima Rahim, Precious Otunuga, Mashhood Mohammed	Yes	* Project aims to motivate the next generation of sports stars and help them break in to professional sports * The event will take place twice a year to award outstanding sports stars in their chosen fields so they are recognised for their hard work and achievements * Project hopes to tackle the negative media focuses of young people and celebrate the achievement of young people * Event will include performances, celebrity speeches and many sports opportunities * 60 young people will take part in the project * Young people will achieve in house certificate * The 2 events will consist of 5 hours each	* Recommended for partial funding * Justified expenses * Caters for a diverse group of young people including SEN young people * Community cohesion	Not approved	NO
32	140	Redcoat Youth Project - Wapping and Redcoat Youth Football Development	SW	St Katherine's and Wapping	External	£3,490.00	£0.00	40	19	24	25	31	-	25	Reshma miah, Naima Rahim, Precious Otunuga, Mashhood Mohammed	Yes	* Project aims to create 3 brand new football teams which will cater for young people between the ages of 13 and 19. The project will create an under 14 team, under 16 team and an under 18 team so no young person from the youth centre and community is left out from playing football. The project also aims to offer young aspiring footballers from Tower Hamlets the opportunity to play in recognised football leagues administered by the FA * 45 young people will take part in the project * Young people will achieve in house certificate and first aid certificate * Project will consist of 2 sessions per week	* Recommended for partial funding * Accreditations offered (AQA and first aid) * Large number of participants already involved * Typical sports project that targets only male participants	Not approved	NO
33	108	Ocean Youth Connexions - Health and Beyond	NE	Bow East	External	£3,500.00	£0.00	40	19	18	14	19	-	18	Reshma miah, Naima Rahim, Precious Otunuga, Mazhar Alam	Yes	* The project aims to run football sessions every Saturday at the local football pitch throughout the year * The coach will deliver workshops on improving skills and techniques and carry out seminars around physical development, personal health assessments, diet and nutrition and choosing a healthier lifestyle * Young people will achieve Sports Leaders Award Level 2 * 40 young people will take part in the project	* Not recommended for funding * Excessive and exaggerated costs * Gender bias * Common project	Not approved	yes PAYS & MSG
34	142	Setting the Milestone Ltd - Milestone 1	SE	Lansbury	External	£2,160.00	£2,360.00	45	31	22	29	31	-	28	Reshma miah, Naima Rahim, Precious Otunuga, Mashhood Mohammed	Yes	* Project aims to establish an Amateur Boxing club in the Borough that is accessible for all young people * Project aims to register the club to allow young people to compete in competitions, without the club being registered this will not be possible * The project will make sure that it will be run by young people for young people * Project aims to organise coaching courses for young people * The project will break barriers between generations as well as police and universities and they hope to work in partnership with the London Met and Queen Mary University * Project will run for 2 sessions per week * 8 young people will achieve a Boxing Leaders Course * 12 young people will attend the session on an average	* Recommended for partial funding * Value for money * Diverse group * Caters for SEN young people	Agreed	Yes MSG

No.	YOF REF	Organisation	Ward Cluster	Ward	Internal/ External	Amount requested	Amount recommended	Total Delivery weeks	Panel Member 1 Score	Panel Member 2 Score	Panel Member 3 Score	Panel Member 4 Score	Panel Member 5 Score	Average Score	Assessors names	IYCS registration scheme	Project Description & Outcomes	Panel members' comments	Grants Board Decision	MSG/ PAYP grant awards
35	143	Setting the Milestone Ltd - Milestone 2	SE	Lansbury	External	£3,420.00	£2,440.00	12	20	24	33	27	-	26	Reshma miah, Naima Rahim, Mashhood Mohammed, Mazhar Alam	Yes	* Project aims to work with 11-18 year old young people, delivering healthy eating, cooking and how to make exercise fun * Project will work with young women supporting them with confidence building, and empowering them with life skills, tackling and educating young people about eating disorders, anorexia and obesity Project aims to make healthy food an drinks which will help young girls understand the importance of eating a balanced and nutritional diet by running healthy workshops. * Project hopes to raise awareness of diabetes and heart attacks * 12-15 young people will take part in the project * Project will run 2 sessions per week over the period of 24 weeks	* Recommended for partial funding * Promotes healthy living * Creative project * No accreditations offered	Agreed	Yes MSG
36	144	Society Links - Sports Leaders Award Level 1	SW	St Katharine's & Wapping	External	£3,440.00	£2,000.00	5	23	21	17	15	-	19	Reshma miah, Naima Rahim, Mashhood Mohammed, Mazhar Alam	Yes	* Aim of the project is to prepare young people for part time work, develop their personal skills in leadership and communication and allow them to participate in voluntary work and work experience * Project aims to encourage young people to take part in various sports, become more confident and healthy * 12 young people will take part in this sports leaders award and gain skills, knowledge about sports rules, safety and ways to include others as well as understanding more about health, fitness and healthy eating * Project will consist of 5 hours of 5 structured sessions	* Recommended for partial funding * Boys only project * Generic traditional sports, not unique * Positive activities during summer	Agreed	yes PAYP & MSG
37	145	SPLASH PLAY - Moroccan Summer	SE	Poplar	External	£3,500.00	£2,000.00	6	26	24	24	24	20	24	Merovane Ait-Hocine, Abdullah Khan, Amina Fardous, Nadia Daou, Fahimul Islam	Yes	* Project will consist of 2 parts, a number of fun day and a young volunteers project * Fun days aims to have a morrcan theme to make locals aware of ethnic minority background, it also aims to attract 600 people * The volunteers project will run alongside the fun days consisting of 3 introductory and training workshops and lasting across 2 training days working with 10 volunteers * Young people will also take part in 10 cooking sessions * Young people will achieve AQA certificate	* Recommended for partial funding * Brings whole community together * Some expenses could be cut * Makes people more aware of ethnic minority cultures	Agreed	NO
38	146	Teebah Foundation - Diverse Minds Project	SE	Limehouse	External	£3,457.00	£1,787.00	6	34	27	32	35	-	32	Merovane Ait-Hocine, Abdullah Khan, Nadia Daou, Fahimul Islam	Yes	* Project aims to encourage Autistic and non Autistic young people to understand and participate in working together for their own personal development *Also aims to develop wider community's awareness of Autistic Spectrum Disorder * A development of a media campaign will be designed to increase the awareness of the community * 20 young people will take part in the project across 6 sessions * Young people will gain accreditation in Production in Media	* Recommended for partial funding * Works with SEND young people * Raises awareness of autism * Travel expenses could be cut	Agreed	NO
39	147	Stifford Centre Limited - AQA make up course	SW	Stepney Green	External	£3,390.00	£2,240.00	10	21	21	25	19	-	22	Merovane Ait-Hocine, Abdullah Khan, Nadia Daou, Fahimul Islam	Yes	* Project aims to work with NEET young people, supporting them to gain skills and qualifications for jobs * The project aims to promote the ideas of self-sustainability and creating lasting business ventures * Through gaining a qualification in makeup, young people can easily promote themselves as makeup artists in the local community, for events and fashion shows to help them build a part time income * Aim to hire a professional make up tutor to teach young people how to professionally put on make up * Young people will also be taught how to take professional photos * 12 young people will part in the project and will achieve AQA accreditations	* Recommended for partial funding * Girls project * Provides employability skills * Working on life skills such as confidence	Agreed	NO
40	148	Stifford Centre Limited - ASDAN in Leadership	SW	Stepney Green	External	£3,130.00	£2,200.00	20	29	25	25	26	-	26	Abdullah Khan, Amina Fardous, Nadia Daou, Fahimul Islam	Yes	* Project hopes to deliver an ASDAN Leadership course which will aid NEET young people and develop their leadership skills for work based purposes * The project aims to focus on completing challenges and the development of skills according to individual ability rather than attainment at a specific level. With jobs being more difficult to gain, it is essential that young people are able to demonstrate additional skills that will allow employers to differentiate employees based on the skills and training they already have * The project hopes to improve on young peoples confidence and break out of social circles and learn to make and adapt to changes * 15 young people will take part in the project where they will also be supported in CV writing to increase their likelihood of getting a job	* Recommended for partial funding * Provides ASDAN accreditation * Targets NEET young people * Employability skills and benefits community	Agreed	NO
41	149	Stifford Centre - Bow Cross Youth Project	SW	Stepney Green	External	£3,400.00	£0.00	10	15	22	24	18	-	20	Shamim Islam, Reshma Miah, Fahimul Islam, Mazhar Alam	Yes	* The project aims to run basketball sessions for girls only, open session so young women can feel comfortable taking part in sports, the project will also hire a qualified trainer * Project will also run a bike building workshop, healthy eating and cooking workshop and finally a graffiti workshop * 30 young people will achieve an in house certification	* Not recommended for funding * Excessive costs * Alternative venues are already available * Involves NEET young and the wider community	Not approved	ALREADY FUNDED 2 PROJECTS DAY BEFORE NO PAYP or MSG
42	115	Bangladesh Youth Movement - BYM girls project	SW	Whitechapel	External	£1,500.00	£0.00	12	17	19	17	14	-	17	Shamim Islam, Reshma Miah, Fahimul Islam, Mazhar Alam	Yes	* Aim of the project is to work with young women, explore social ills (sexual exploitation, self harm, forced relationships etc.) and how to stay away from harm. This will also include sessions on harmful effects of smoking, drugs, sheesha, poor family relationships * Young people will be able to have a greater understanding of personal safety, individual rights and rights within a healthy relationship * 21 young people will take part in the project and will receive in-house accreditations	* Recommended for partial funding * Lack of knowledge during presentation * Project focuses on the exploitation of females * Boosts self confidence of females	Not approved: under audit inspection * Are they suitably qualified to deliver the workshops or are they using external organisation?	Yes MSG
43	126	Caxton Youth Centre - Caxton hall (Internal organisation, supported by IYCS budget)	NE	Bow West	Internal	£2,299.00	£1,994.00	10	29	26	29	-	-	28	Fahimul Islam, Mazhar Alam, Reshma Miah	Yes	* Project aims to deliver dance workshops that will explore different cultural music styles where young people will learn dance routines and perform in front of the youth centre and local community * The project hopes to bring people together via dance * Young people will achieve Arts Bronze award * 16 young people will take part in the project * Project duration will be across 10 weeks	* Recommended for partial funding * Project very unique improving young peoples' talent in art of dance and music * Project provides arts awards * Some expense from budget can be reduced	Agreed	NO

No.	YOF REF	Organisation	Ward Cluster	Ward	Internal/ External	Amount requested	Amount recommended	Total Delivery weeks	Panel Member 1 Score	Panel Member 2 Score	Panel Member 3 Score	Panel Member 4 Score	Panel Member 5 Score	Average Score	Assessors names	IYCS registration scheme	Project Description & Outcomes	Panel members' comments	Grants Board Decision	MSG/ PAYP grant awards
44	153	Sportslink - Aspire learning	NE	Mile End	External	£3,217.00	£2,434.00	12	26	30	32	-	-	29	Fahimul Islam, Shamim Islam, Mazhar Alam	Yes	<ul style="list-style-type: none"> * The project hopes to develop young peoples core English and maths learning via delivering Key stage 1 and 2 curriculum classes * The project is aiming to run a tuition project that will aspire young people to achieve the highest level of education that they are capable of * Learning outcomes include English and maths appropriate to current national curriculum, confidence building, exam techniques and more * The session will be taught by a qualified teacher * 30 young people will attend the classes * Young people will achieve in-house accreditations 	<ul style="list-style-type: none"> * Recommended for partial funding * Provides tutoring for young people * Very diverse group * Idea genuinely came from young people * Provides qualification for participants 	Agreed	NO
45	154	Sports Network Council (SNC) - SNC sports for all project 2015	SW	Whitechapel	External	£3,409.00	£2,714.00	12	21	20	25	-	-	22	Shamim Islam, Reshma Miah, Fahimul Islam	Yes	<ul style="list-style-type: none"> * The project will run across 12 weeks which will include tasters of multi sports sessions at various housing estates venues within Tower Hamlets to break any sort of post code war tensions * The sports include football, cricket, tennis, badminton and basketball * The sessions will be delivered by qualified coaches to enhance the learning of the young people and at the end of the project the project will hold a one day competition to encourage integration of young people from various venues and areas to mix and create positives atmosphere leading to good friendship amongst everyone * 12 young people will achieve ASDAN accreditations 	<ul style="list-style-type: none"> * Recommended for partial funding * ASDAN Qualification * Community cohesion * Excessive equipment and costs 	Agreed	NO
46	155	Wapping youth centre - Wapping youth Hope SEN project (Internal organisation, supported by IYCS budget)	SW	St Katherine's and Wapping	Internal	£2,855.00	£2,855.00	26	28	19	23	-	-	23	Amina Fardus, Rema Begum, Merouane Ait Hoane, Mohammed Mashood	Yes	<ul style="list-style-type: none"> * The project aims to develop life skills and engage SEN young people in fun activities to become independent * The project aims to continue with making the project accessible for young people with mild/moderate learning disabilities. To do this the project requires a minibus which will enable young people to access the service and be dropped home after the project. * The project has been successful so far and we would like to expand on our success by creating & developing healthier lifestyles for young people to participate in initiatives such as swimming, cycling, wall climbing. * The project hopes to take up the physical opportunities that are open to young people in the local borough such as Mile end gym, Urban Adventure & Ensign wall climbing, also to visit other boroughs where the group can experience taking part in activities at the Olympic Park * Young people will work towards achieving an Arts award and AQA * 10 young people will take part in the project across 34 sessions 	<ul style="list-style-type: none"> * Recommended for full funding * Building self esteem for young people with SEN * Passionate presentation * Provides accreditation 	Agreed	NO
47	148	Apasenth - To be independent	NE	Mile End	External	£3,500.00	£3,500.00	12	21	24	18	18	-	20	Amina Fardus, Rema Begum, Merouane Ait Hoane, Mohammed Mashood	Yes	<ul style="list-style-type: none"> * The project focuses on ensuring that SEND young people are able to take part in accredited learning * Sessions will include healthy eating, mobility and orientation, using gym equipment, PE and Sports * 30 young people will take part in the project * Young people will receive an accreditation * Funds will be used to hire minibus to escort young people to and from the learning venue 	<ul style="list-style-type: none"> * Helps young people gain life skills * Excessive costs * Provides accreditations 	Agreed	NO
48	138	Our Base - Drugs effects	NW	Spitafield and Banglatown	External	£3,025.00	£0.00	7	29	16	20	21	23	22	Amina Fardus, Rema Begum, Mariese Mikelly, Merouane Ait Hoane, Mohammed Mashood	Yes	<ul style="list-style-type: none"> * Project aims to run information and advice sessions to help young people make the right decisions about illicit substances and research chemicals * The workshops will be based on drugs and alcohol and the effects of substance misuse, the workshops will enable young people to access specialist support services in the community for their peers or family by learning about agencies that are available for support * Project also hopes to make a video about effects of substance misuse, anti social behaviour and mental well being * 15 Young people will achieve in house certification * Project hopes to run over the period of 15 sessions 	<ul style="list-style-type: none"> * Recommended for partial funding * Good project idea * Includes ex offenders * One member of the group did not show commitment to the presentation 	Agreed subject to verification:	Yes MSG
49	111	SPLASH - Splash youth united	SE	Poplar	External	£2,300.00	£0.00	8	15	26	22	21	17	25	Amina Fardus, Rema Begum, Mariese Mikelly, Merouane Ait Hoane, Mohammed Mashood	Yes	<ul style="list-style-type: none"> * Project aims to promote Community Cohesion through working alongside elderly people and others from different cultures and backgrounds * Project hopes to achieve this via running fun days, bringing together young people from different areas, different backgrounds and different age groups * This hopes to be achieved via different fun days across different estates * Young people will gain qualification in cooking * They will gain knowledge via attending gang related workshops * 12 young people will take part in the project 	<ul style="list-style-type: none"> * Not recommended for funding * Excessive costs * No accreditations * Budget does not relate to project 	Not approved	NO
50	152	Sportslink - Indoor rowing	NE	Mile End	External	£3,500.00	£0.00	14	21	21	32	24	36	27	Amina Fardus, Rema Begum, Mariese Mikelly, Merouane Ait Hoane, Mohammed Mashood		<ul style="list-style-type: none"> * Sportslink aims to run the indoor rowing initiative project, where young people will have the opportunity to row 2 machines that enables them to participate in and learn basic principles of rowing in a competitive and fun way * A qualified coach will mentor an support the young people throughout the project to help provide a safe and stimulating sporting environment that helps gain confidence, teamwork and fitness * 43 young people will take part in the project * Young people will achieve Indoor Rowing Coaching for Youth Leader and Volunteers qualification * The duration of the project will last across 14 weeks 	<ul style="list-style-type: none"> * Not recommended for funding * Trying to revive unpopular sport * Factual presentation * Includes a diverse group of young people 	Not approved	NO

No.	YOF REF	Organisation	Ward Cluster	Ward	Internal/ External	Amount requested	Amount recommended	Total Delivery weeks	Panel Member 1 Score	Panel Member 2 Score	Panel Member 3 Score	Panel Member 4 Score	Panel Member 5 Score	Average Score	Assessors names	IYCS registration scheme	Project Description & Outcomes	Panel members' comments	Grants Board Decision	MSG/ PAYP grant awards
51	160	Martinau Youth Centre - Employment through sport <i>(Internal organisation, supported by IYCS budget)</i>	SW	St Katherine's and Wapping	Internal	£3,470.00	£0.00	24	18	25	33	32	-	27	Abdullah Khan, Nadia Doua, Dina Azim Moriam Khanom	Yes	* Project intends to work with NEET young people and create employment opportunities for young people via qualified sports qualifications such as FA Level 2, the young people will also gain first aid, manager referees, officials, disability football and more * Project has already created some vacancies with a dozen of organisations who are willing to employ young people that go through the training process * The project will consist of 15 young people undergoing a minimum of 35 hours of training in the space of 6months with an additional 6 hours based on employability skills and another 4hours on employment search. Each young person will carry out a minimum of 45 hours of face to face to work. * Young people will receive QCF qualifications which are nationally recognised and work experience with local sports clubs. * Young people will be involved in sports coaching and volunteering	* Recommended for funding * Provides employability skills * Great presentation * Providing sports award	Not approved	NO
52	161	Martinau Youth Centre - <i>(Internal organisation, supported by IYCS budget)</i>	SW	St Katherine's and Wapping	Internal	£3,496.00	£0.00	30	25	20	22	29	-	24	Abdullah Khan, Nadia Doua, Dina Azim Moriam Khanom	Yes	* Project aims to work with professional rugby clubs and bridge gaps between youth rugby and professional rugby * The idea for this project is to establish the first ever Rugby Club run by young people for young people in Tower Hamlets * Project aims to train at least once a week for 2 hours per session, with each session being run by at least three qualified coaches. The accreditations provided will be completed by the RFU and allow our coaches to be able to work at professional teams and be employed full-time to do so * Young people will achieve qualifications and accreditations such as Level 2 Rugby Coaching and Refereeing, First Aid, Safeguarding qualification * 25-60 young people will take part in this project	* Recommended for partial funding * Need for rugby in the Borough * Some of the budget was not justified * Does not benefit the wider community	Not approved	NO
53	162	Young and Talented - Make a positive change youth project - Arts Award	NW	St Peters	External	£3,499.00	£2,399.00	10	32	28	19	24	-	26	Abdullah Khan, Nadia Doua, Dina Azim Moriam Khanom	Yes	* The aim of this project is to discuss issues that young people are facing * Young people will record a song, create a storyboard, record a film, edit the music video and put it up on YouTube * The project aims to support young people to learn how to create a storyboard and turn their ideas into a music video. The theme of the music video will be inspired from the 'West Side Story'. The message of the music video will be their way of communicating that every child needs support and that their opinions should be taken into account and listened in order to prevent misbehaviour and bullying * Young people will achieve Arts Awards * 20 young people will take part in the project * The project will last across 5 weeks	* Recommended for partial funding * Unique idea * Aims to raise awareness of young people to the community * Some items on budget sheet are not justified	Agreed	yes PAYP & MSG
54	163	Wise Youth Trust - Opportunity Knock	NW	St Peters	External	£3,500.00	£0.00	-	18	16	26	19	-	20	Abdullah Khan, Nadia Doua, Dina Azim Moriam Khanom	Yes	* This project is about creating business enterprise in catering * The group have identified that they can open their own business in small van, food will include cold drinks, hot drinks, snacks and various other food * 13 young people will take part in this project * 6 young people will achieve ASDAN accreditation in enterprise short course	* Not recommended for funding * They don't have permission for Mile End Stadium * They don't have license * They can purchase some of the equipment for cheaper	Not approved	Yes PAYP
55	121	Bangladesh Football Association (UK) - Coaching to become better part 4	SW	Whitechapel	External	£3,360.00	£0.00	12	18	22	27	26	-	23	Abdullah Khan, Nadia Doua, Dina Azim Moriam Khanom	Yes	* Project aims to run well structured football coaching sessions by a qualified FA Level 2 coach * 4 young people will achieve First for Sport: FA Football Coaching Level 1 qualification and deliver sessions within the community * 30 young people will attend in structured coaching sessions	* Recommended for partial funding * Some equipment can be purchased for cheaper * Some activities are not needed in the community * Diverse project	Agreed subject to verification: * How will the 4 young people be chosen to complete the FA qualification	Yes PAYP
TOTAL						£175,843.11	£66,427.50													

Rejected Did not meet deadline / some papers weren't submitted at all; Not approved by young people or Board; Internal IYCS application.

Green Recommended by Young People and YOF Board

This page is intentionally left blank

Equality Analysis (EA)

Financial Year
2015/16

Section 1 – General Information (Aims and Objectives)

Name of the proposal including aims, objectives and purpose

(Please note – for the purpose of this doc, 'proposal' refers to a policy, function, strategy or project)

Youth Opportunity Fund (YOF)

See Appendix
A

Current decision
rating



Conclusion - To be completed at the end of the Equality Analysis process

(the exec summary will provide an update on the findings of the EA and what outcome there has been as a result. For example, based on the findings of the EA, the proposal was rejected as the impact on a particular group was unreasonable and did not give due regard. Or, based on the EA, the proposal was amended and alternative steps taken)

The Analysis shows that the impact of the grant programme will be positive or neutral on those groups with protected characteristics. Where the grant application profile received or recommended for approval has not matched geographical disposition of the target cohorts arrangements are being put in place to provide direct provision via the Youth Service to compensate. Plans are also in place to improve grant interest from the third sector in underrepresented areas and to maintain a focus on best value continuous improvement by reviewing the programme documents and processes and analysing participation and engagement.

Name:

(signed off by)

Date signed off:

(approved)

Service area:

CLC

Team name:

Safer Communities

Service manager:

Andy Bamber, Service Head, Safer Communities

Name and role of the officer completing the EA:

Hasan Faruq, Interim Head of Service

Section 2 – Evidence (Consideration of Data and Information)

What initial evidence do we have which may help us think about the impacts or likely impacts on service users or staff?

Age, gender and SEN/LDD breakdown data provided by the applicants
(recommended organisations only)

YOF Participants Age Groups/Gender breakdown

Ref No.	Lap	Organisation	Age Categories						SEN/LDD							Total		
			Male (8 - 12)	Male (13 - 16)	Male (17 - 19)	Female (8 - 12)	Female (13 - 16)	Female (17 - 19)	Male (8 - 12)	Male (13 - 16)	Male (17 - 19)	Male (20-25)	Female (8 - 12)	Female (13 - 16)	Female (17 - 19)		Female (20-25)	
101		Mouth That Roars		5	5		5	5										20
103	4	The Rooted Forum																20
107	2	Osmani Trust			10													11
113	3	JMC Girls				1	11											12
114	5	Greenlight					8											8
116	3	Ocean Youth Connxions		9	7													16
117	2	A Team Arts		8			12			2					2			24
118	3	Al Isharah Ltd			10						10							20
120	2	Attlee Youth Centre		12														12
159	3	Wessex Youth Project			5													5
122	8	East London Majorettes				5	2	1							1			9
124	1	Columbia Girls and Young Women's project					25											25
131	8	Island House	3	5	3	6	7	3			2					1		30
127	4	Cannon Support Link			10													10
132	6	Leaders in Community			1		5											6
129	3	Frontline Productions			10													10
130	3	Frontline Productions			10													10
134	6	Mile End Community Project		5	5													10
136	6	Ocean Somali Community Association	10	10	10		10	10										50
142	7	Setting the Milestone		9														9
143	7	Setting the Milestone					12											12
144	4	Society Links		12														12
145	7	Splash Play			3			7										10
146		Teebah Foundation		6			6	7		6					6	7		38
147	3	Stifford Centre					12								2			14
148	3	Stifford Centre			7		4	4										15
126	5	Caxton Hall Youth Centre		6			5											11
153	6	Sportlink	15		3	15												33
154	6	Sports Network Council		30														30
155	4	Wapping Youth Centre		10														10
148	7	Apasenth		15	15		15	15		15	15			15	15			120
162	2	Young and Talented		10			10											20
Total:			28	152	114	27	149	72	0	23	28	0	0	26	23	0	642	

- 16% (8 out of 32) of the recommended organisations will work with young people with SEN and LDD.
- Beneficiaries of this project will be young people aged between 13 and 19 and up to 25 with SEN and/or LDD.
- Although no organisations expect young people aged between 20 and 25 with SEN and/or LDD will participate in the recommended activities, they will encourage people with this age group with SEN/ and/or LDD to take part in the activities.
- 54% (345 out of 642) of the expected participants are boys and 46% (297) girls

The table below shows the Ward breakdown of successful applications

Ward Cluster	No of Wards	Wards	YOF 15/16	Total	Ward Cluster	PAYP 15/16 - Summer	Total	Ward Cluster
NE	1	Bow East	LBTH Greenlight Youth Project	8	14	Malmesbury Community Project	1	6
	2	Bow West	LBTH Caxton Youth Centre					
	3	Bromley North	Mouth That Roars					
	4	Bromley South						
	5	Mile End	Leaders in the Community, Mile End Community Project, OSCA, Sportslink & Apasenth					
SE	10	Blackwall & Cubitt Town	Island House	6		Island House Community Centre & 2nd East London Scout Group	5	
	11	Canary Wharf	East London Royal Majorettes					
	12	Island Gardens						
	13	Lansbury	Milestone X2					
	14	Limehouse	Teebah Foundation					
	15	Poplar	Splash Play					
NW	6	Bethnal Green		5		Newark Youth London, Wise Youth Trust, Somali Integration Team & Shadow Youth Alliance	14	
	7	Spitalfileds & Banglatown	Osmani Trust, A Team Arts & Attlee					
	8	St Peter's	Young & Talented					
	9	Weavers	Columbia Youth Project					
SW	16	Shadwell	The Rooted Forum	13	18	The Rooted Forum	9	23
	17	St Dunstons						
	18	St Katharine's & Wapping	Society Links & Wapping Youth					
	19	Stepney Green	Ocean Youth Connexions, Wessex Youth & Stifford Centre X2					
	20	Whitechapel	Al-Ishara, Cannon Link Project, Frontline Productions, JMC Girls & SNC					
		Total		32	32		29	29

The table above shows that more organisations based in east of the Borough will receive funding, compared to the PAYP funding this summer. There is a concentration of 3rd Sector organisations physically located in the centre and west of the borough.

The Service intends to compensate for areas where there is a high density of the target cohorts and low level of provision. It should be noted that provision of activities are not limited to those organisations receiving funding from this grant programme.

Section 3 – Assessing the Impacts on the 9 Groups

Please refer to the guidance notes below and evidence how you're proposal impact upon the nine Protected Characteristics in the table on page 3?

For the nine protected characteristics detailed in the table below please consider:-

- **What is the equality profile of service users or beneficiaries that will or are likely to be affected?**

Use the Council's approved diversity monitoring categories and provide data by target group of users or beneficiaries to determine whether the service user profile reflects the local population or relevant target group or if there is over or under representation of these groups

- **What qualitative or quantitative data do we have?**

List all examples of quantitative and qualitative data available
(include information where appropriate from other directorates, Census 2001 etc)

- *Data trends – how does current practice ensure equality*

- **Equalities profile of staff?**

Indicate profile by target groups and assess relevance to policy aims and objectives e.g. Workforce to Reflect the Community. Identify staff responsible for delivering the service including where they are not directly employed by the council.

- **Barriers?**

What are the potential or known barriers to participation for the different equality target groups? Eg- communication, access, locality etc.

- **Recent consultation exercises carried out?**

Detail consultation with relevant interest groups, other public bodies, voluntary organisations, community groups, trade unions, focus groups and other groups, surveys and questionnaires undertaken etc. Focus in particular on the findings of views expressed by the equality target groups. Such consultation exercises should be appropriate and proportionate and may range from assembling focus groups to a one to one meeting.

- **Additional factors which may influence disproportionate or adverse impact?**

Management Arrangements - How is the Service managed, are there any management arrangements which may have a disproportionate impact on the equality target groups

- **The Process of Service Delivery?**

In particular look at the arrangements for the service being provided including opening times, custom and practice, awareness of the service to local people, communication

Please also consider how the proposal will impact upon the 3 One Tower Hamlets objectives:-

- Reduce inequalities
- Ensure strong community cohesion
- Strengthen community leadership.

Please Note -

Reports/stats/data can be added as Appendix

Target Groups	Impact – Positive or Adverse	Reason(s)
Race	Neutral	<ul style="list-style-type: none"> • Please add a narrative to justify your claims around impacts and, • Please describe the analysis and interpretation of evidence to support your conclusion as this will inform decision making Please also how the proposal will promote the three One Tower Hamlets objectives? <ul style="list-style-type: none"> -Reducing inequalities -Ensuring strong community cohesion -Strengthening community leadership
Disability	Positive	YOF funded provision is not ethnically targeted. The recommended organisations are encouraged to work with all young people across different groups. The service will review the equality background of the young people who participate in the activities.
Gender	Neutral	Of the 32 applications recommended for approval 16% include a SEN or LDD element.
Gender Reassignment	Neutral	YOF is not targeted by gender. It is expected that 54% of the young people participating in the PAYP funded activities will be boys and 46% girls. The service will review the equality background of the young people who participate in the activities.
Sexual Orientation	Neutral	The recommended organisations are encouraged to work with all young people across different groups. The service will review the equality background of the young people who participate in the activities.
Religion or Belief	Neutral	YOF is not targeted by faith. The recommended organisations are encouraged to work with all young people across different groups. The service will review the equality background of the young people who participate in the activities.
Age	Positive	YOF targets young people aged 13-19 or up to 25 for those with SEN and LDD. This age group will benefit from the project.
Marriage and Civil Partnerships.	N/A	N/A.
Pregnancy and Maternity	Neutral	The recommended organisations are encouraged to work with all young people across different groups. The service will review the equality background of the young people who participate in the activities.

Other Socio-economic Carers	Positive	The scheme does not specifically target families with carers however, it is open to such families and would provide some respite in circumstances were either a care responsibility is reduced at home or the Carer (if a young person) can attend some diversionary holiday activity. The organisations are encouraged to work with all young people across different groups. The service will review the equality background of the young people who participate in the activities.
-----------------------------------	----------	--

Section 4 – Mitigating Impacts and Alternative Options

From the analysis and interpretation of evidence in section 2 and 3 - Is there any evidence or view that suggests that different equality or other protected groups (inc' staff) could be adversely and/or disproportionately impacted by the proposal?

Yes? No? X

If yes, please detail below how evidence influenced and formed the proposal? For example, why parts of the proposal were added / removed?

(Please note – a key part of the EA process is to show that we have made reasonable and informed attempts to mitigate any negative impacts. An EA is a service improvement tool and as such you may wish to consider a number of alternative options or mitigation in terms of the proposal.)

Where you believe the proposal discriminates but not unlawfully, you must set out below your objective justification for continuing with the proposal, without mitigating action.

Section 5 – Quality Assurance and Monitoring

Have monitoring systems been put in place to check the implementation of the proposal and recommendations?

Yes? x No?

How will the monitoring systems further assess the impact on the equality target groups?

The review of this round will feed into the future rounds of this project.

Does the policy/function comply with equalities legislation?

(Please consider the [OTH objectives](#) and [Public Sector Equality Duty](#) criteria)

Yes? x No?

If there are gaps in information or areas for further improvement, please list them below:

How will the results of this Equality Analysis feed into the performance planning process?

The review of this round will feed into the future rounds of this project.

Section 6 - Action Plan

As a result of these conclusions and recommendations what actions (if any) **will** be included in your business planning and wider review processes (team plan)? Please consider any gaps or areas needing further attention in the table below the example.

Page 112





Recommendation	Key activity	Progress milestones including target dates for either completion or progress	Officer responsible	Progress
Example				
1. Better collection of feedback, consultation and data sources	1. Create and use feedback forms. Consult other providers and experts	1. Forms ready for January 2010 Start consultations Jan 2010	1.NR & PB	
2. Non-discriminatory behaviour	2. Regular awareness at staff meetings. Train staff in specialist courses	2. Raise awareness at one staff meeting a month. At least 2 specialist courses to be run per year for staff.	2. NR	

Recommendation	Key activity	Progress milestones including target dates for either completion or progress	Officer responsible	Progress
1. Review YOF application form, assessment criteria and guidance	1. Review guidance and application forms for consistency, clarity, effectiveness and equalities. Revise as necessary.	1. Completion by August 2015	Hasan Faruq	Complete
2. Ensure applications are checked for accuracy and eligibility	2. Check all application in Phase 1 to ensure that organisations are registered with IYCS registration scheme and their documents are up to date.	2. Completion by June 2015	Hasan Faruq	Complete

3. YOF Panel 'Grant Giving' training refreshed and improved	3. Revisit the YOF 'Grant Giving' training ensuring that lessons have been learnt from previous rounds Panel members have greater flexibility to scrutinise presentations and time to make adjust 'line by line' financial breakdown	3. April and May 2016	Hasan Faruq	Planned
4. Ensure thorough checking of evaluation and financial evidence	4. Check each evaluation against application with particular focus on financial documents/expenditure	4. January 2016	Hasan Faruq	Planned
5. Encourage sign up to the Volunteer and Hate Crime Charter for all successful applications	5. Ensure sign up to Volunteer and Hate Crime Pledge at SLA stage	5. September 2015	Hasan Faruq	Planned

Appendix A

(Sample) Equality Assessment Criteria

Decision	Action	Risk
As a result of performing the analysis, it is evident that a risk of discrimination exists (direct, indirect, unintentional or otherwise) to one or more of the nine groups of people who share <i>Protected Characteristics</i> . It is recommended that the use of the policy be suspended until further work or analysis is performed.	Suspend – Further Work Required	Red 
As a result of performing the analysis, it is evident that a risk of discrimination exists (direct, indirect, unintentional or otherwise) to one or more of the nine groups of people who share <i>Protected Characteristics</i> . However, a genuine determining reason may exist that could legitimise or justify the use of this policy.	Further (specialist) advice should be taken	Red Amber 
As a result of performing the analysis, it is evident that a risk of discrimination (as described above) exists and this risk may be removed or reduced by implementing the actions detailed within the <i>Action Planning</i> section of this document.	Proceed pending agreement of mitigating action	Amber 
As a result of performing the analysis, the policy, project or function does not appear to have any adverse effects on people who share <i>Protected Characteristics</i> and no further actions are recommended at this stage.	Proceed with implementation	Green: 

EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

Name of 'proposal' and how has it been implemented (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)	Youth Opportunity Fund (YOF)
Directorate / Service	CLC / Safer Communities
Lead Officer	Andy Bamber, Head of Safer Communities
Signed Off By (inc date)	
Summary – to be completed at the end of completing the QA (using Appendix A) (Please provide a summary of the findings of the Quality Assurance checklist. What has happened as a result of the QA? For example, based on the QA a Full EA will be undertaken or, based on the QA a Full EA will not be undertaken as due regard to the nine protected groups is embedded in the proposal and the proposal has low relevance to equalities)	<div style="display: flex; align-items: center; margin-bottom: 10px;"> <div style="width: 20px; height: 20px; background-color: #00b050; margin-right: 10px;"></div> <div>Proceed with implementation</div> </div> <p>An Equality Analysis is attached to the report.</p>


Page 115

Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
1	Overview of Proposal		
a	Are the outcomes of the proposals clear?	Yes	This report presents the Youth Opportunity Fund (YOF), a programme which aims to engage and enhance the development of young people and recommends that the

			<p>Commissioners agree to allocate grants to 32 organisations (out of 55 applicants) which has been assessed by the YOF young people's panel and the Council officers and approved the independent PAYP Commissioning Board.</p> <p>YOF focuses on young people aged 13-19 or up to 25 years for those with Special Educational Needs (SEN) and Learning Difficulties and/or Disabilities (LDD). Young people in the Borough will have opportunities for a range of activities, including volunteering opportunities, through the programme. It is expected that this programme will enhance community cohesion and reduce youth related crime during the period.</p>
b	Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?	Yes	<p>The attached Equalities Analysis includes the analysis of the age, gender, SEN/LDD breakdown data of young people who are expected to participate in the YOF-funded activities, which were provided by the applicants.</p> <p>The Equalities Analysis also includes the wards that the recommended organisations are located.</p>
2	Monitoring / Collecting Evidence / Data and Consultation		
a	Is there reliable qualitative and quantitative data to support claims made about impacts?	Yes	As above, the estimated data of the beneficiaries have been provided by the applicants.
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	Yes	The applicants are asked to provide the number of young people who are expected to participate in the YOF-funded activities and the age, gender and SEN/LDD breakdown data.
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	See above.
c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	Yes	<p>The applicants are asked to provide key points arising from the consultation with the young people.</p> <p>YOF Young People Panel heard presentations on 55 applications and scored each project based on set criteria.</p>
3	Assessing Impact and Analysis		
a	Are there clear links between the sources of evidence	Yes	See the attached Equality Analysis.

	(information, data etc) and the interpretation of impact amongst the nine protected characteristics?		
b	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	Yes	Geographically response to the grant programme was patchy reflecting a concentration of 3 rd Sector organisations physically located in the centre and West of the Borough. The report identifies the service's short and medium term response to address the issue, including direct service delivery in areas where no eligible grant awards or no applications received, targeted marketing and a review of the weighting associated with these grants.
4	Mitigation and Improvement Action Plan		
a	Is there an agreed action plan?	Yes	Each application identifies an action plan.
b	Have alternative options been explored	Yes	'Do nothing' option was considered.
5	Quality Assurance and Monitoring		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	All funded projects will be monitored and reviewed after the completion of the projects.
b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	Yes	It is a requirement that accreditation is offered to the young people who complete the activities during the lifespan of the project.
6	Reporting Outcomes and Action Plan		
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	Yes	

This page is intentionally left blank

Commissioner Decision Report	 TOWER HAMLETS
Report of: Luke Addams, Interim Director Adult Social Care	Classification: Unrestricted
Future Funding of New Belvedere House (NBH) Ex Servicemen's Hostel	

Originating Officer(s)	Stephanie Graden, Interim Vulnerable Adults Commissioning Manager
Wards affected	St Dunstan's
Key Decision?	No
Community Plan Theme	A Safe and Cohesive Community

Executive Summary

In resolving, in April 2015, to provide grant aid to Veteran's Aid in respect of the New Belvedere House (NBH) service, the Commissioners requested that a further report be presented in September 2015 to provide an update on the following matters:

- the outcome of discussions with Veteran's Aid, as to the alternative funding options available to the organisation that would enable them to operate the NBH service on a sustainable basis from 2016/17 were no further grant award to be agreed by the council.
- the result of the analysis by Council officers, of NBH's operating budget for 2015/16 and any other sources of income available, and therefore the amount of grant required for 2015/16 up to the ceiling agreed by the Commissioners.

This report fulfils the above requirements and confirms that no further award of grant will be required for 2016/17 or subsequent years as Veteran's Aid have formally indicated they will replace the Council funding with funding from other sources. Commissioners are also asked to note that the award of funding to NBH for 2015/16 has been confirmed at the same level as 2014/5 (£150, 275), following an assessment by Council officers of the operating budgets for NBH submitted by Veteran's Aid.

Recommendations:

The Commissioners are recommended to:

1. Note that Veteran's Aid have formally indicated to the Council that they will not require grant funding beyond 2015/16; and
2. Note that following analysis of the 2015/16 operating budget for New

Belvedere House officers have confirmed that the amount of grant to be paid to Veteran's Aid in respect of this service will be £150,275, and that this amount is within the limits authorised by the Commissioners in April 2015.

DETAILS OF REPORT

1. INTRODUCTION AND BACKGROUND

- 1.1 This report provides an update to the outcome of discussions with Veterans Aid as to the future funding options for New Belvedere House taking into consideration the budgetary requirements for the delivery of the service. These actions were taken in accordance with the Commissioners Decision in April 2015, the original report is attached for information at appendix 1.
- 1.2 The decisions made in April were:
- i. To provide a targeted grant towards the running costs of the New Belvedere House (NBH) ex-veterans hostel in recognition of the unique circumstances of this service and the historical funding issues, for a one year period commencing 1st April 2015.
 - ii. That the grant has a maximum ceiling at the current level of £150, 275, with final award being based on a robust assessment and demonstration of the continued need for the grant the context of any wider funding opportunities.
 - iii. That Veterans Aid are asked to actively explore other funding opportunities to reduce their reliance on the Council and precipitate tapering of the funding in future years.
 - iv. That a report be presented to the Commissioners, and any other relevant decision makers, in six months' time setting out proposals for how the New Belvedere Hostel will be supported in the future, with a particular focus on reducing their use of Council grants.

Each of these areas is explored in turn below.

2. OFFICERS ACTIONS

- 2.1 Veterans Aid were notified of the decisions in writing and a process agreed with officers to review the budget and explore the future funding options for the service.
- 2.2 The budget for the operation of New Belvedere House was analysed and found to provide value for money in line with benchmark costs of similar hostels funded by the borough. The borough funds the support service, the grant equating to approximately 28% of the cost of the current service and 17% of the service when redeveloped.
- 2.3 Veterans Aid advised that they are not in receipt of any other alternative funding sources that contribute to the hostel support service. They have committed to funding the hostel service through charitable donations and have recruited specialist fundraisers to take this work forward.

2.4 It is likely that there are a number of organisations and individuals, who will fund New Belvedere House and there is minimal risk to the viability of the hostel for the following reasons:

- Veterans Aid have a proven track record in raising charitable funds
- They are active members of FEANTSA – The European Federation of National Organisations Working with the Homeless, which may also be an opportunity which could lead to financial assistance, through European grants.
- The hostel could be safely run, even if replacement funds for the current LBTH grant, were not secured, by putting in place alternative staffing arrangements, including reduced staffing levels, increased use of volunteers, increased use of CCTV, or a combination of these and other approaches.

2.5 Officers are satisfied that the Veterans Aid assurance's that they will identify alternative funding from April 2016 are achievable. They have confirmed that receipt of the grant for 2015/16 at current levels will allow sufficient time to secure funding, as well as providing assurance that no further LBTH funding will be needed now or in the future.

3. COMMENTS OF THE CHIEF FINANCE OFFICER

3.1 The grant of £150,275 per annum provided by the local authority is built into the Council's 2015/16 base budget. If the grant were to discontinue in future years this may represent a savings opportunity for the directorate.

3. LEGAL COMMENTS

3.1 A decision by the Commissioners on 22 April 2015 requested that officers present an additional report analysing New Belvedere House's operating budget for 2015/16 and exploring Veteran's Aid's alternative future funding options in light of the grant awarded to it in the sum of £150,275.00. It would appear from the exploratory actions by Council officers, that Veteran's Aid does not seek additional grant funding from the Council beyond 2015/16 and further, that Veteran's Aid will not be reliant on the Council in order maintain New Belvedere House in the future.

3.2 In carrying out its functions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). In the discharge of this duty, regard may be had to the information in the report to the effect that Veteran's Aid has alternative funding available and that the service will continue to operate without further grant funding from the Council.

5. ONE TOWER HAMLETS CONSIDERATIONS

- 5.1 Veterans Aid has committed to fund the service from April 2016 building on the nationally successful fundraising campaign undertaken earlier in the year to redevelop the building. There service will remain in borough and as such there are no One Tower Hamlets considerations.

7. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 7.1 The service is to be extended and redeveloped and will comply fully with all obligations under Tower Hamlets development policies linked to sustainability and a greener environment in accordance with planning regulations.

8. RISK MANAGEMENT IMPLICATIONS

- 8.1 Veterans Aid has confirmed that they have been given sufficient notice to fund identify alternative streams for the service and have satisfied officers of this fact as noted in section 2.

9. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 10.1 The current NBH service (and future service if it is funded), tangibly contribute to reducing crime and disorder locally, by:
- Specifically including outcome targets to reduce offending and substance misuse
 - Additionally have outcome targets to increase the proportion in Education, Training or Employment, so reducing the likelihood of local Anti-Social Behaviour.

10. EFFICIENCY STATEMENT

- 7.1 The service will be funded until March 2016 from which point there will recurrent savings to the borough pf £150,275 per annum.

11. SAFEGUARDING IMPLICATIONS

- 11.1 The service being funded fully complies with all obligations under Tower Hamlets policies linked to the Safeguarding of both adults and vulnerable children and these are specifically included in their written formal funding agreement.

Linked Reports, Appendices and Background Documents

Linked Report

Future funding of New Belvedere House (NBH) Ex-Servicemen's Hostel

Appendices

Future funding of New Belvedere House (NBH) Ex-Servicemen's Hostel

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

NONE

Officer contact details for documents:

Paul Wishart, Vulnerable Adults Commissioning team, ESCW.

Paul.wishart@towerhamlets.gov.uk, 0207 364 7028